

MARTINBOROUGH COMMUNITY BOARD

**Agenda
29 January 2018**

**Notice of a meeting to be held in the South Wairarapa District Council Chambers,
19 Kitchener Street, Martinborough on Monday 29 January 2018 at 6:30pm.**

MEMBERSHIP OF THE COMMITTEE

Lisa Cornelissen (chair), Fiona Beattie, Victoria Read, Maree Roy, Cr Pam Colenso and Cr Pip Maynard.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION/PRESENTATIONS:

- 3.1 Frank and Lisa Cornelissen, Martinborough Top 10, speaking about Dublin Street West Street Naming **6:30pm**

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. COMMUNITY BOARD MINUTES:

- 5.1 Minutes for Approval: Martinborough Community Board Minutes of 27 November 2017 **Pages 1-6**

***Proposed Resolution:** That the minutes of the Martinborough Community Board meeting held on 27 November 2017 be confirmed as a true and correct record.*

6. CHIEF EXECUTIVE AND STAFF REPORTS:

- 6.1 Officers' Report to Community Boards **Pages 7-41**
Jo Dean, Wairarapa councils' Zero-waste Coordinator, to introduce herself and her role.
- 6.2 Action Items Report **Pages 42-51**
- 6.3 Income and Expenditure Report **Pages 52-55**
- 6.4 Community Board Grants Accountability Report **Pages 56-96**
- 6.5 Financial Assistance Report **Pages 97-98**

7. NOTICES OF MOTION:

7.1 None advised

8. CHAIRPERSON'S REPORT:

- 8.1 Chair's Report **Pages 99-122**
- 8.1.1. Current Community Board Projects
 - 8.1.2. Footpaths
 - 8.1.3. Martinborough Swimming Club Funds
 - 8.1.4. Beautification Funds
 - 8.1.5. Martinborough Square Development Plan
 - 8.1.6. Budget
 - 8.1.7. Painting of Power Box in the Square

9. MEMBER REPORTS (INFORMATION):

9.1 Wairarapa Library Service **Page 123**

10. CORRESPONDENCE

Proposed Resolution: That the inwards and outwards correspondence be received and approved.

10.1 Inwards

From South Wairarapa District Council, to Lisa Cornelissen,
Martinborough Community Board, dated 20 December 2017 **Page 124**

From Victim Support, to Lisa Cornelissen, Martinborough Community
Board, dated 24 November 2017 **Pages 125-129**

From Rebecca Harper, Martinborough Community Board, dated 22
December 2017 **Page 130**

10.2 Outwards

To Maree Patten, Kuranui College, from Lisa Cornelissen,
Martinborough Community Board, dated 28 November 2017 **Page 131**

To Di Marment, Martinborough Lionesses, from Lisa Cornelissen,
Martinborough Community Board, dated 7 December 2017 **Page 132**

To Rebecca Harper, from Martinborough Community Board, dated
13 December 2017 **Page 133**

Martinborough Community Board

Minutes – 27 November 2017

- Present:** Lisa Cornelissen (Chair), Fiona Beattie, Vicky Read, Maree Roy, Cr Pam Colenso and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier (from 6:37pm), Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 27 November 2017 between 6:30pm and 8:30pm.
- Public Participants:** Maree Patten and Pam Coltham (Kuranui College) and Mate Higginson.

PUBLIC BUSINESS

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION

3.1 Mate Higginson

Attendance apologies had been submitted by Mary Doyle. Mr Higginson outlined maintenance and upgrade efforts a volunteer group were undertaking at the old Martinborough Cemetery. Mr Higginson requested Council assistance for improvements and maintenance tasks at the Cemetery as per the tabled document.

3.2 Maree Patten and Pam Coltham (Kuranui College)

Mrs Coltham and Mrs Patten outlined a social services initiative for a one-stop-shop to be run from Kuranui College for students and their families. The College had a vision to run the 24-7 youth programme and social workers directly from the school to eliminate barriers to learning. Mrs Patten requested a letter of support from the Community Board.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Mate Higginson

Once members understood what Council's involvement and financial maintenance commitments were to the old Martinborough Cemetery, support for the project would be discussed.

MCB NOTED:

1. Action 724: Obtain a quote to remove the barbed wire from the old Martinborough Cemetery and rebuild the fence in keeping with the fence at Considine Park; M Allingham
2. Action 725: Provide an email to MCB on current works and maintenance plans for the old Martinborough Cemetery; M Allingham

4.2 Kuranui College

MCB NOTED:

1. Action 726: Write a letter of support to Kuranui College for the one-stop-shop initiative; L Cornelissen

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 9 October 2017

MCB RESOLVED (MCB 2017/97) that the minutes of the Martinborough Community Board meeting held on 9 October 2017 be received and confirmed as a true and correct record.

(Moved Cr Colenso/Seconded Read)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers' Report to Community Boards

Mr Crimp discussed the sale and supply of alcohol legislation and its application to Martinborough wineries, under planting at Todd's Cutting and governance key performance indicators (KPI's) with members.

MCB RESOLVED (MCB 2017/98):

1. To receive the Officers' Report.

(Moved Cornelissen/Seconded Beattie)

Carried

2. Action 727: Discuss lifting of the governance KPI for 'know how to contact a member of a community board' at an LTP workshop; L Cornelissen

6.2 Action Items Report

Mr Crimp gave permission for the power box in Martinborough Square to be painted subject to approval of the design by the Martinborough Community Board. Members discussed updates to the action items noting that a business case for more frequent long haul rail network services was being prepared.

MCB RESOLVED (MCB 2017/99):

1. To receive the Action Items Report.
(*Moved Beattie/Seconded Cr Maynard*) Carried
2. Action 728: Make an approach to a Martinborough youth to gauge interest in being the MCB youth representative; F Beattie
3. Action 729: Review the Roberts Street footpath priority with regards to kerb and channel placement and a crossing point and advise Council's Roading Manager of any changes; L Cornelissen

6.3 Income and Expenditure Report

MCB RESOLVED (MCB 2017/100):

1. To receive the Income and Expenditure Statement for the period 1 July 2017 to 31 October 2017.
(*Moved Cr Colenso/Seconded Beattie*) Carried

6.4 Applications for Financial Assistance.

MCB RESOLVED (MCB 2017/101):

1. To receive the Applications for Financial Assistance Report.
(*Moved Cr Colenso/Seconded Cornelissen*) Carried
2. To decline the financial assistance application from Rebecca Harper.
(*Moved Cornelissen/Seconded Read*) Carried
3. To grant the Martinborough Health and Ruamahanga Health Trust Garden Project \$1,000 towards the costs associated with setting up a community garden to grow fresh produce for the community larder subject to sighting land agreement documentation.
(*Moved Cornelissen/Seconded Beattie*) Carried

6.5 Naming of New Road Report

MCB RESOLVED (MCB 2017/102):

1. To receive the Naming of New Road Report.
2. To support the use of the name "Willow Lane" and "Draper Lane" subject to using a capital 'l' when spelling 'lane'.
(*Moved Cornelissen/Seconded Read*) Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSON'S REPORT

8.1 Chairperson's Report

Mrs Cornelissen acknowledged the passing of Ric Geisler who had been active in the Martinborough Fire Brigade, Menz Shed and Lions.

MCB RESOLVED (MCB 2017/103):

1. To receive the Chair's Report and MCB Workshop Report from the 2 August 2017.
(*Moved Cornelissen/Seconded Beattie*) Carried
2. Action 730: Notify a Considine Park Committee meeting date; M Allingham
3. Action 731: Provide an update on external funding sourced (as advised in Council's annual plan letters) to erect shading/pergola; and if no funding is available advise the board so the Board can look at other funding options; M Allingham
4. Action 732: Provide a timeline for completion of the Martinborough Cenotaph repairs; ensuring its upgrade for Anzac Day 2018; M Allingham
5. Action 733: On behalf of the Martinborough Community Board write to Daphne Geisler acknowledging the passing of Ric Geisler; L Cornelissen

MCB RESOLVED (MCB 2017/104):

1. To increase the Christmas Parade budget allowance up to \$890 to fully fund road closure fees; if fee dispensation is obtained the commitment can lapse.
(*Moved Cornelissen/Seconded Cr Maynard*) Carried
2. Action 734: Liaise with MADCAPs to determine who is overseeing traffic management and obtain a letter of support from Mayor Napier, if required, for discount purposes; L Cornelissen
3. Action 735: Coordinate erecting Martinborough Christmas banners with Toast Martinborough; Cr Colenso

MCB RESOLVED (MCB 2017/105):

1. To receive Martinborough Town Centre Public Bike Rack Proposal Report.
2. To approve the bike rack proposal and purchase of bike racks as proposed totalling \$8,456.50, including installation, and to authorise Community Board expenditure of \$3,450.50 with the balance to be paid by the Martinborough Lionesses.
(*Moved Cornelissen/Seconded Read*) Carried
3. Action 736: Write and thank the Martinborough Lionesses for their leadership of the bike rack project as well as their generous donation and notify permission for a recognition plaque; P Crimp

MCB RESOLVED (MCB 2017/106):

1. To receive the tabled LTP Sector Feedback Report.
(*Moved Cornelissen/Seconded Read*) Carried

2. Action 737: Provide the Chair with top three priority LTP areas by the 29 November 2017; MCB members

MCB RESOLVED (MCB 2017/107):

1. To receive the budget and set aside \$500 to repair the Martinborough basketball hoops.
(*Moved Cornelissen/Seconded Cr Maynard*) Carried
2. Action 738: Liaise with the Menz Shed to ascertain if assistance can be given to repair the basketball hoop backboards; L Cornelissen
3. Action 739: Purchase new basketball nets for the Martinborough basketball hoops; F Beattie

9. MEMBERS REPORTS (INFORMATION):

9.1 Wairarapa Library Service

Members noted the report as submitted.

9.2 Youth LTP Sector Meeting

Members noted the report as submitted.

9.3 Painting Mural onto Power Box in Martinborough Square

Mrs Roy tabled a report proposing artist Allison Hudson paint a picture on the power box in Martinborough Square.

MCB RESOLVED (MCB 2017/108):

1. To receive members' reports including tabled reports.
2. To approve expenditure of up to \$500 for materials required to paint the Martinborough Square power box subject to Community Board approval of the design.
(*Moved Cornelissen/Seconded Cr Colenso*) Carried
3. Action 740: Forward members the proposed artwork for the Martinborough Square power box; M Roy

10. CORRESPONDENCE

10.1 Outwards

To David Kershaw, from Lisa Cornelissen, Martinborough Community Board, dated 7 November 2017

MCB RESOLVED (MCB 2017/109) to approve the outwards correspondence.

(*Moved Cornelissen/Seconded Beattie*) Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

MARTINBOROUGH COMMUNITY BOARD

29 JANUARY 2018

AGENDA ITEM 6.1

OFFICERS' REPORT

Purpose of Report

To update community boards and the Maori Standing Committee on Council activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the **Officers' Report**.*

CHIEF EXECUTIVE

1. Executive Summary

Adoption of the 2016/17 Annual Report marks the end of a busy few months, as the Annual Report follows quickly on the heels of the Annual Plan. Phew!

We are all awaiting the result of the poll on Governance in the Wairarapa, it will be good to have a decision, whichever way the vote goes.

I always find citizenship ceremonies inspiring, peoples from many countries choosing to make New Zealand their home. It is useful to reflect on the very big picture, away from the day to day minutiae, this is a great country and we are fortunate to live here.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014: 73% 2011 75%) positive response, 13% (2014: 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014: 62% 2011 55%) positive response, 23% (2014: 21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014: 76% 2011 73%) positive response, 14% (2014: 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014: 64% 2011 59%) positive response, 14% (2014: 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014: 64% 2011 59%) positive response, 0% (2014: 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014: 49% 2011 50%) positive response, 31% (2014: 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014: 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings. (Year ended 30 June 2016)	

2.1 Local Government Commission

The result was announced on 12th December and it is pleasing this long debated matter has some resolution.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. *Chief Executive Forum*

One CE forum was held covering Civil Defence, Local Government Commission regional integration, City/Region deal.

The City Deals involve the devolution of money and powers to a local level (from Central to Local Government on an agreed basis) as well as negotiated bespoke variations to national policies, where local performance could be improved or solutions need to be tailored to local conditions.

Central Government officials travelled to the UK to observe City Deals in operation, so it would appear there is some commitment to this approach. The Wairarapa Councils will be involved in these discussions, not only through our participation from a regional perspective, but from an individual Wairarapa perspective (which will still need to be as part of the regional initiative.

3.1.2. *Mayoral Forum*

One Mayoral forum was held during covering elected members remuneration (Fran Wilde Remuneration Authority presented), NZ Police on P in the region, Local Government Commission on regional integration, funding ambulance services in New Zealand, Wellington Electricity on network resilience, Wellington Community Trust, and Te Matatini kapa haka festival.

3.1.3. *Community Boards*

A further round of Community Board meetings were held.

3.1.4. *Rural and Provincial*

The Rural and Provincial sector meeting was held 16/17 November.

Presentations from the Government on Priorities for Local Government, LGNZ update, Fire and Emergency New Zealand update, stormwater & flood protection, natural resources – swimmability and biodiversity, housing including urban development and transport, regional growth and employment.

These sessions were all interesting, particularly on the back of a new government.

The ministers that spoke were Hon Nania Mahuta, and Hon Phil Twyford, constrained somewhat by the fact they had only had their portfolios for a week or so.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

4.2 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion as previously advised will be somewhere around May next year.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC Project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 1, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

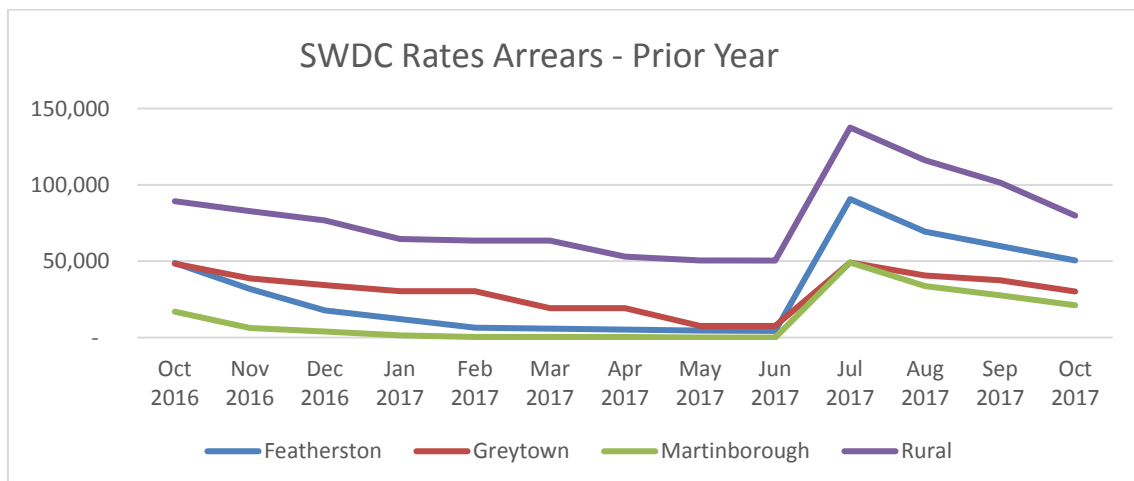
The project is progressing well, and there are no red or even orange flags at this stage.

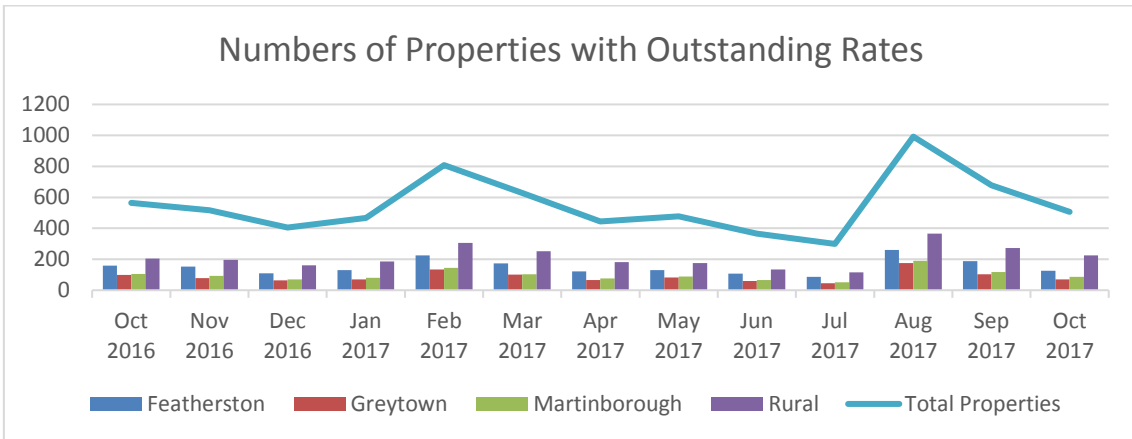
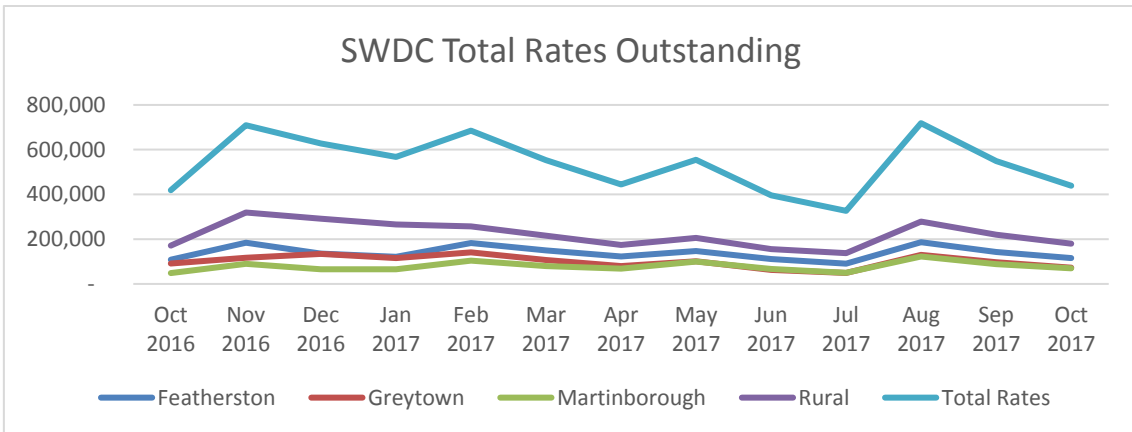
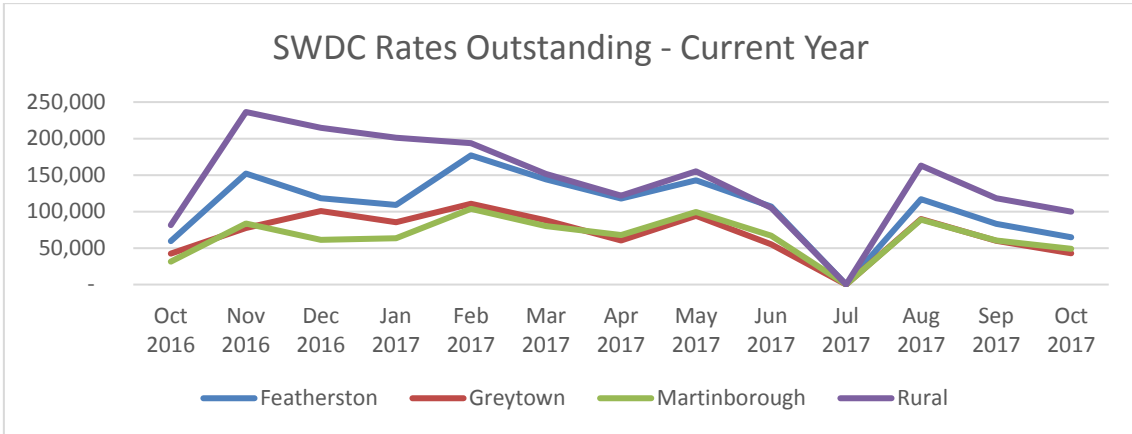
4.3 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding is slightly down on the same period last year.

Total outstanding is very similar to the same time last year, we continue to monitor the situation closely.





4.4 LGOIMA Requests

TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
Details of buildings owned by Council - those only are offices not public building such as Libraries.	
Records and Archives policy	
Street permits for collecting donations	Advice provided.
Spend on Christmas Decorations over past three years	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waihinga Centre Financial Summary

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Centre Report

SWDC
Waihinga Centre
Project forecast - Actuals to October 2017

Per Council decision 18.1.2017

\$ 5,132,010

<u>Made up as follows:</u>	Budget	Invoiced to 31.10.2017	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	886,250	3,337,459	4,223,709
Rigg Zschokke Agreed Variations*		50,110	7,589	57,699
		<u>936,360</u>	<u>3,345,048</u>	<u>4,281,408</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	-	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	-	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		44,784	2,716	
Warren and Mahoney - Site Monitoring		28,008	12,992	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>84,370</u>	<u>21,708</u>	<u>106,078</u>
Development & Design Variations**		71,759	11,151	82,909
QS Services to completion	50,000			
Venture Consulting		10,000	20,000	
Clendon Burns & Park		13,438	3,562	
		<u>23,438</u>	<u>23,562</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			158,186
Overall budget	\$ 5,332,010	1,893,728	3,401,468	\$ 5,290,196

***Construction Variations to date:**

Rigg Zschokke	Invoiced to 31.10.2017	Invoices to come	Forecast spend
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen		3,885	
	<u>50,110</u>	<u>7,589</u>	<u>57,699</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		17,578

JNL and Other Savings To be confirmed

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	5,001	
	<u>71,759</u>	<u>11,151</u>	<u>82,909</u>

Net cost/(savings) from Variations:

158,186

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

Trees

Work on the proposed plan change to update the list of protected trees has halted temporarily.

The list provided by the Tree Advisory Group in Greytown covers at least **338 trees and perhaps a further 120 trees within larger 'groups' of trees** listed. This number of trees may be difficult to justify under the Resource Management Act 1991.

In addition supporting reasons for listing this many trees has not been provided and there is no indication of landowner support.

Accordingly the TAG has been asked to review its list and then make prioritised suggestions of trees for evaluation (under the STEM system) and consideration by Council.

In terms of the review of the existing listed trees, this process is now complete. This detailed tree by tree review (as per the legislation) suggests that a number of currently listed trees should not have been listed given their STEM scores.

This will need to be considered by Council prior to the final drafting of a Plan Change to list trees, if this eventually proves necessary.

Martinborough Residential Growth

Work has begun formulating a work programme for determining residential expansion area(s) for Martinborough. Discussions with consultants who will undertake the technical and environmental planning work, along with key Council officers, have commenced.

An offer for service will be developed by the consultants for consideration and if appropriate a contract for service will then be agreed before Xmas.

The first step will be to commence a detailed evaluation of the preferred **development area identified in the "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" report adopted by Council at its meeting in April 2017.**

This will involve work on infrastructural services (sewer, water supply and stormwater), land suitability (contaminant risk, bearing capacity, topography and features) and zone structure under the Wairarapa Combined District Plan.

The aim of this work is to provide Council with sufficient information to make a decision to rezone the land from rural to urban (residential) and to apply an appropriate set of controls for the management of development, over that land.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	NCS.
s.223 certificates issued within 10 working days	100%	89%	NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS.

Council received 8 applications between 1 October 2017 and 31 October 2017. This reflects a slow-down in the number of property sales being transacted over the last 2-3 months.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY TO 31 ST OCTOBER 2017	PREVIOUS YTD 1 JULY TO 31 ST OCTOBER 2016	PERIOD 1 ST OCTOBER TO 31 ST OCTOBER 2017	PREVIOUS PERIOD 1 ST OCTOBER TO 31 ST OCTOBER 2016
Standard LIMs (Processed within 10 working days)	62	75	12	18
Urgent LIMs (Processed within 5 working days)	20	28	6	4
Totals	82	103	18	22

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.74%	NCS – 130 of 133 CCC's were issued within 20WD. NCS status error caused incorrect report data for 3 CCC's which went overtime.
Building consent applications are processed within 20 working days	100%	100%	NCS – 165 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWO's and Swimming Pools	Yes	Yes	Building Consents The BCA has inspected all new work to ensure compliance (328 inspections). BWO's Total of 169 – average of 3 audits per month required, 2 audited in October. Swimming Pools Total of 279. – average of 8 audits per month required, 7 audited in October.
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed. Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed potential Earthquake Prone Buildings (EQP). Letters are yet to be sent to owners advising them of their buildings status.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	12	\$1,597,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	11	\$350,514
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	136	\$19,026,721
Other (public facilities - schools, toilets, halls, swimming pools)	7	\$310,200
Totals	166	\$21,284,435

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Visits to South Featherston Primary prior to Christmas and Featherston Primary after Xmas are now proposed.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 75/75
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	100%	Three attacks on pets, one attack on a person, no attacks on stock.

INCIDENTS REPORTED 1 – 31 OCTOBER 17	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	1	-
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	4	-	2
Lost Dogs	8	3	3
Found Dogs	6	3	1
Rushing Aggressive	1	1	2
Wandering	29	7	12
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	1	1	1

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls - 2 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls - 1 incident

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 31 OCTOBER 17
Stock	3

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY TO 31 OCTOBER 2017	PREVIOUS YTD 1 JULY TO 31 OCTOBER 2016	PERIOD 1 OCTOBER TO 31 OCTOBER 2017	PREVIOUS PERIOD 1 OCTOBER TO 31 OCTOBER 2016
Total	21	33	8	11

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	22.6%	31 premises are high or medium risk. 7 have been inspected to date. The rest are programmed for a compliance check during the 2017/18 reporting period.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	CLEG has not scheduled any enforcement activity in South Wairarapa to date.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 31 OCTOBER 2017	PREVIOUS YTD 1 JULY 2016 TO 31 OCTOBER 2016	PERIOD 1 OCTOBER 2017 TO 31 OCTOBER 2017	PREVIOUS PERIOD 1 OCTOBER 2016 TO 31 OCTOBER 2016
On Licence	11	8	8	4
Off Licence	4	8	2	1
Club Licence	1	3	0	0
Manager's Certificate	40	35	9	4
Special Licence	19	16	10	6
Temporary Authority	0	0	0	0
Total	76	70	29	15

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

Between 1st – 31st October 2017, one notice relating to trees and hedges was issued, three litter and one abandoned vehicle complaint were processed.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

The last period has seen the weather dry up which has impacted on the various contracts and works being undertaken. Vegetation spraying, road maintenance etc. schedules have commenced as a result of the dryer weather.

One highlight has been the commencement of the wastewater irrigation in Martinborough and as the grass elsewhere starts to dry off it will be good to see the areas irrigated make use of the waste water into a crop of baillage. Work is still ongoing with the other wastewater plants and the progress toward diverting wastewater out of the rivers is advancing. As the area starts to dry out and the river levels decrease, the clear benefits of this approach is self-evident.

With summer coming and the swimming pools opening, a lot of work has been done to pre-empt the **"free pools" and expected increase in patronage**. This is along with the general summer ramp up with irrigation and tasks relating to town amenities

The road contract is working well, and reseals should be almost complete by the time this report is tabled. The early start and hot weather will minimize the issues with bleeding and stripping seen elsewhere on the roads. The major rehabilitation contract currently being advertised is combined with Carterton District and should be completed over two years. This will line up with the maintenance contract allowing for more options in the future as well as gaining efficiencies with the two councils over the period.

The above approach has worked well and the recent commencement of footpath work is an example of the longer term (multi-year) contracts starting early and producing savings in unit rates. The Schedules have been received from the community boards and are being developed with costs for new works being calculated.

Work is being undertaken on asset management plans for Waters and Transport in line with the NZTA and LTP timelines as are budgets and other strategic plans such as roughness ratings on the road network.

The three Wairarapa Councils' Water Managers have attended workshops to **discuss our roles in managing the region's drinking water quality** standards. In conjunction with Wellington Water working together with South Wairarapa and Carterton Districts, a common approach to asset management and reporting is being improved.

On staffing, **the new combined councils'** Zero Waste Co-ordinator has been busy with works on community engagement and the waste survey. Both Tracy and Mel have now left with both positions having been filled with internal staff. Existing knowledge of Council systems and works will make for an easier transition for the roles.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		98%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		98%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per1000 (1 complaints)	1.2 per1000 (5 complaints)	1	4
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.76 per1000 (3 complaint)	1.0 per1000 (4 complaint)	1	1
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.25 per1000 (1 complaints)	1.0 per1000 (4 complaint)	0	3
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(10/14) 71%	Median Time 48min	14	26
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(11/14) 77%	Median Time 3h 17m	14	26
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(27/44) 61%	Median Time 1h 17min	44	101
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(31/44) 70%	Median Time 19h 31min	44	101
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

2.2 Water supply capital improvements

2.2.1 Featherston water supply

The remaining subsidy claim has been lodged with the Ministry of Health.

2.2.2 Water reticulation renewal

Tenders for Stage 3 of the trunk main renewal contract from the railway line to the plant close on November 30th and is expected to be let before Christmas. More information will be available for the Council meeting.

2.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The plant is due to have the controller upgraded (existing is obsolete) which will provide improved treatment and bacteriological compliance. The Waiohine plant has been having issues with air as highlighted above, which gives a false reading on the turbidity sensor and interrupts production. This has been covered by storage tank with no interruption of supply.

The extended Waiohine water treatment plant has now been commissioned and is in service for Featherston community. Greytown was supplied from Greytown Bore while a contractor stabilises Bore 1 at Woodside and the latest reports are promising. More information will be available for the Council meeting.

Pirinoa pipeline replacement has completed the 50mm main approximately 300m to improve the failure rate. Connections for the nine individual properties are ongoing but due to finish early in December.

2.4 Water reticulation

There were 50 reticulation repairs reported and rectified during the period.

A large leak on 10 October was caused by a washout of Boar Bush Gully Road. This was isolated and replaced back within the road over two days with a new 40m long section of PE pipe. Pressure fluctuations in the system at the same time are suspected to be the cause of 3 con-current leaks on 11 October. This caused a loss of approximately 500,000L and the contractors worked overnight to repair.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 6 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of blockages per 1000 connections	<10	0.49 per 1000 (10 complaint)	6.8 per1000 (28 complaint)	10	28
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflow)	0.97 per 1000 connections (4 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	8/12 (67%)	Median Time 50min	12	37
Resolution time: from notification to resolution of fault	< 4 Hrs	8/12 (67%)	Median Time 2h 19m	12	37
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0	0	0
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.49per 1000 (2 complaint)	2.19 per 1000 (9 complaint)	4	7
No. of complaints per 1000 connections received about sewage system blockages	< 15	2.44per 1000 (10 complaint)	6.8 per1000 (28 complaint)	6	18
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	12/12 100%	-	12/12 (100%)	88% (22/25)

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the Council replied to at the start of June. Subsequently further questions around stream clarity and land treatment methodologies have been received.

Currently our technical responses to this matter are now with the Regional Council and given the lapse of time it is unlikely that the application will be public notified before the holiday break.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough irrigation to land has commenced and commissioning is underway. Full completion of all systems, telemetry is not expected before middle December. At the Greytown site, contractual, design and cost

finalisation are under discussion with Water Force NZ and site establishment and site works are anticipated to commence before the holiday break.

3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

The equipment failure in July at Martinborough is due to be replaced and the plant has returned to normal operation, though the flows are still high compared to the last few years.

3.2.2. Wastewater reticulation

There were 2 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 67% compared to Oct 2016	Current average month increased 41% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily. High quantities of collections have been recorded on the coast with two additional runs required.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roothing maintenance – Fulton Hogan

A major upgrade of Give Way and Stop signs within Martinborough has been completed. The pedestrian poles around the Martinborough are programmed for an upgrade to meet appropriate standards.

Bridge and box culvert painting has been completed along Lake Ferry Road.

Rural roadside markers and watertables have been sprayed, and berm mowing will be completed prior to Christmas.

A retaining wall has been completed on Haurangi Road, this was reinstatement following the July 2017 rain event.

Ongoing unsealed road maintenance grading is programmed to meet requirements.

6.3 Other activities

Reseals Contract is 80% complete with 100% completion by early December and works being carried out by Higgins Contractors.

The final stage of Whatarangi Cliffs protection has recommenced, Fulton Hogan have programmed completion prior to Christmas end of December.

A joint South Wairarapa Carterton District Council Sealed Pavement Rehabilitation contract inclusive of Shooting Butts seal extension has been advertised and closes 1st December 2017. The contract is for 2 years.

Fulton Hogan plan to commence the final year of the Footpath renewal contract in December, works in all 3 towns will carry over into the new year.

7. Amenities

The Amenities team is responsible for the management of **Council's parks**, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				
Occupancy of pensioner housing	94%			Actual:	99.8%
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%

7.2 Parks and reserves

Card Reserve in Featherston is busy with summer sport, which includes athletics, touch rugby and a summer soccer league. Other parks and reserves have been busy with events, and many more events are lined up for over the summer.

7.3 Community housing

The Matthews flats have been surveyed for the presence of asbestos prior to plumbing work being carried out in two of the flats. No asbestos was detected. The plumbing repairs will now get underway. One vacant flat is ready to be let, and in the process of going through the waiting list, it was found that a number of people now no longer require accommodation.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 10 October to 28 November 2017

	Greytown	Featherston	Martinborough
Niche	1		
In-ground ashes Beam			
Burial plot	1	4	2
Total			

7.4.2. *Ashes interments/burials 10 October to 28 November 2017*

	Greytown	Featherston	Martinborough
Burial		2	
Ashes in-ground		1	
Ashes wall			
Total			

7.5 Events

7.5.1. *Featherston*

Completed events:

NZ Trio: Exotica and Tapas (part of Kokomai Creative Festival) held Saturday, 14 October 2017 – ANZAC hall, Featherston



The Wine Project & Tell Me My Name (part of Kokomai Creative Festival) held Saturday, 21 October 2017 – ANZAC hall, Featherston



Future events:

Featherston Christmas Parade being held Saturday, 9 December 2017 – Revans, Fitzherbert & Lyon Streets, Featherston

Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018



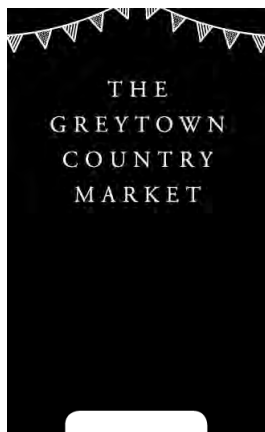
Featherston 1st Fridays being held from 1 December 2017, 5 January, 2 February & 2 March 2017

7.5.2. Greytown

Completed events:

Future events:

The Greytown Country Market being held every third Sunday of the month starting from Sunday, 15 October 2017 through to Sunday, 18 March 2018 – Stella Bull Park, Greytown



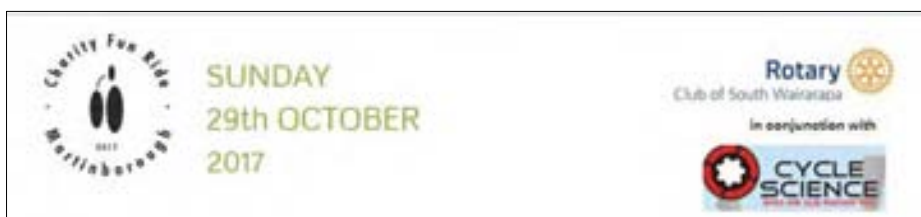
Greytown Christmas Market being held Saturday 16 December 2017

Greytown Christmas Parade being held Saturday 16 December 2017

7.5.3. Martinborough

Completed events:

Rotary Martinborough Charity Fun Ride held Sunday 29 October 2017



Friends of Martinborough Library – Family Movie Night held Friday 3 November 2017

Martinborough Community Guy Fawkes Display held Saturday 4 November 2017



Toast Martinborough held Sunday 19 November 2017



Te Heke Tuna Ki Onoke Whanau Day held Saturday, 28 October 2017 at Lake Ferry Reserve

Future events:

Martinborough Madcaps Christmas Parade & Carols in the Park being held Saturday, 16 December 2017

Pick Your Own Lavender being held 6-7 January 2018

Cruise Martinborough being held between 25-28 January 2018, Saturday, 27 January 2018 – Street Show & Shine around the Martinborough Square



Rotary Martinborough Fair being held on Saturday, 3 February and 3 March 2018



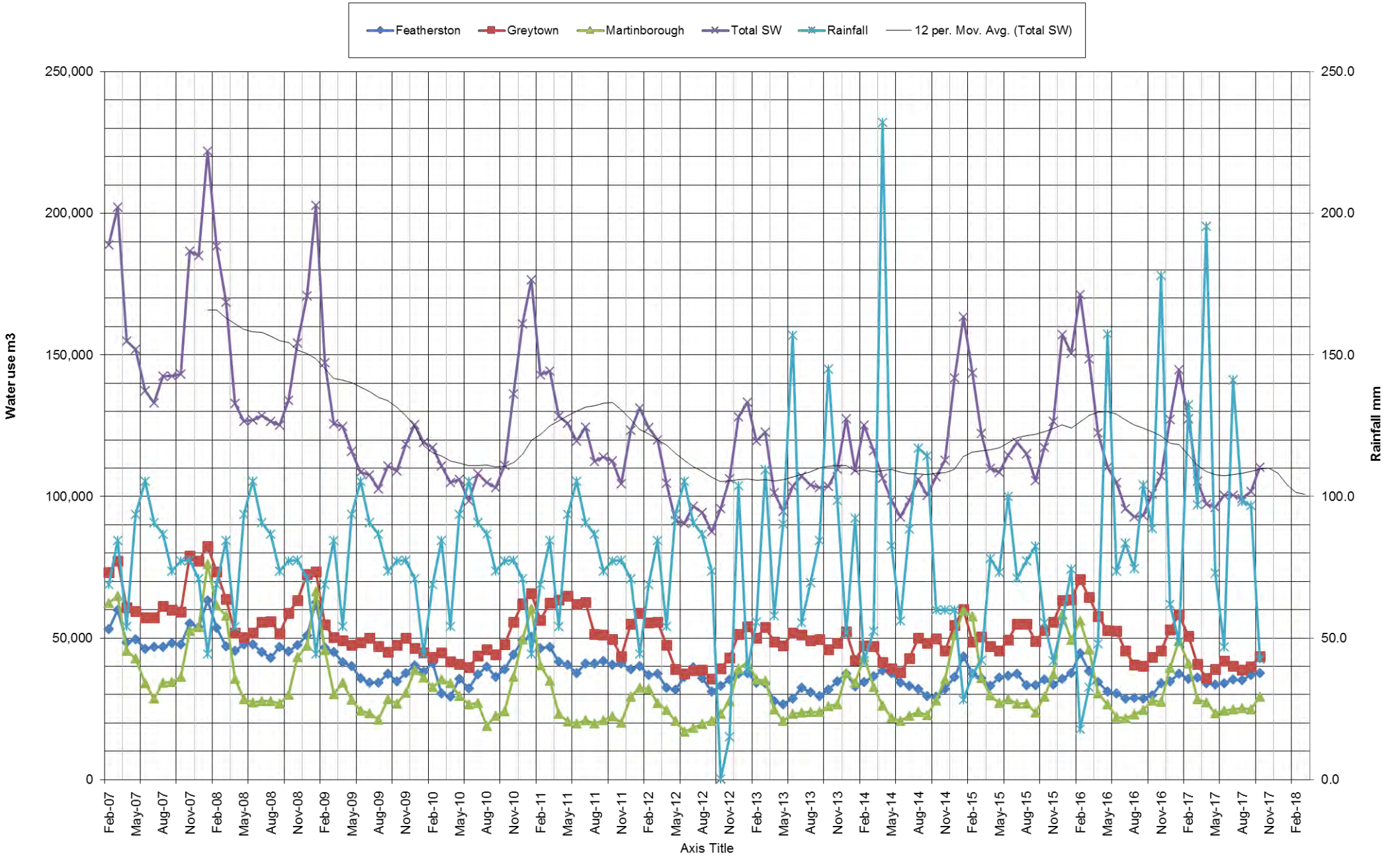
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

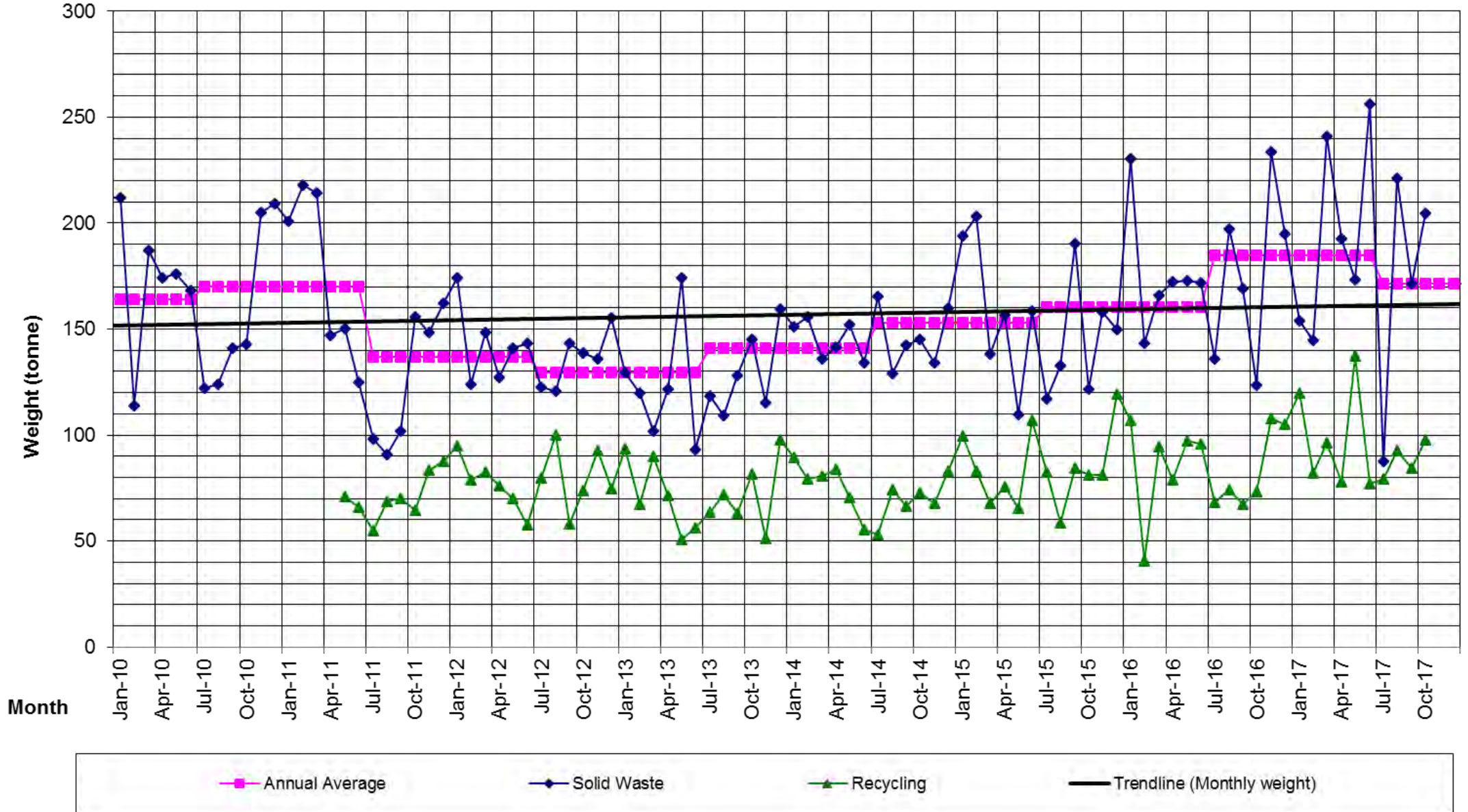
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



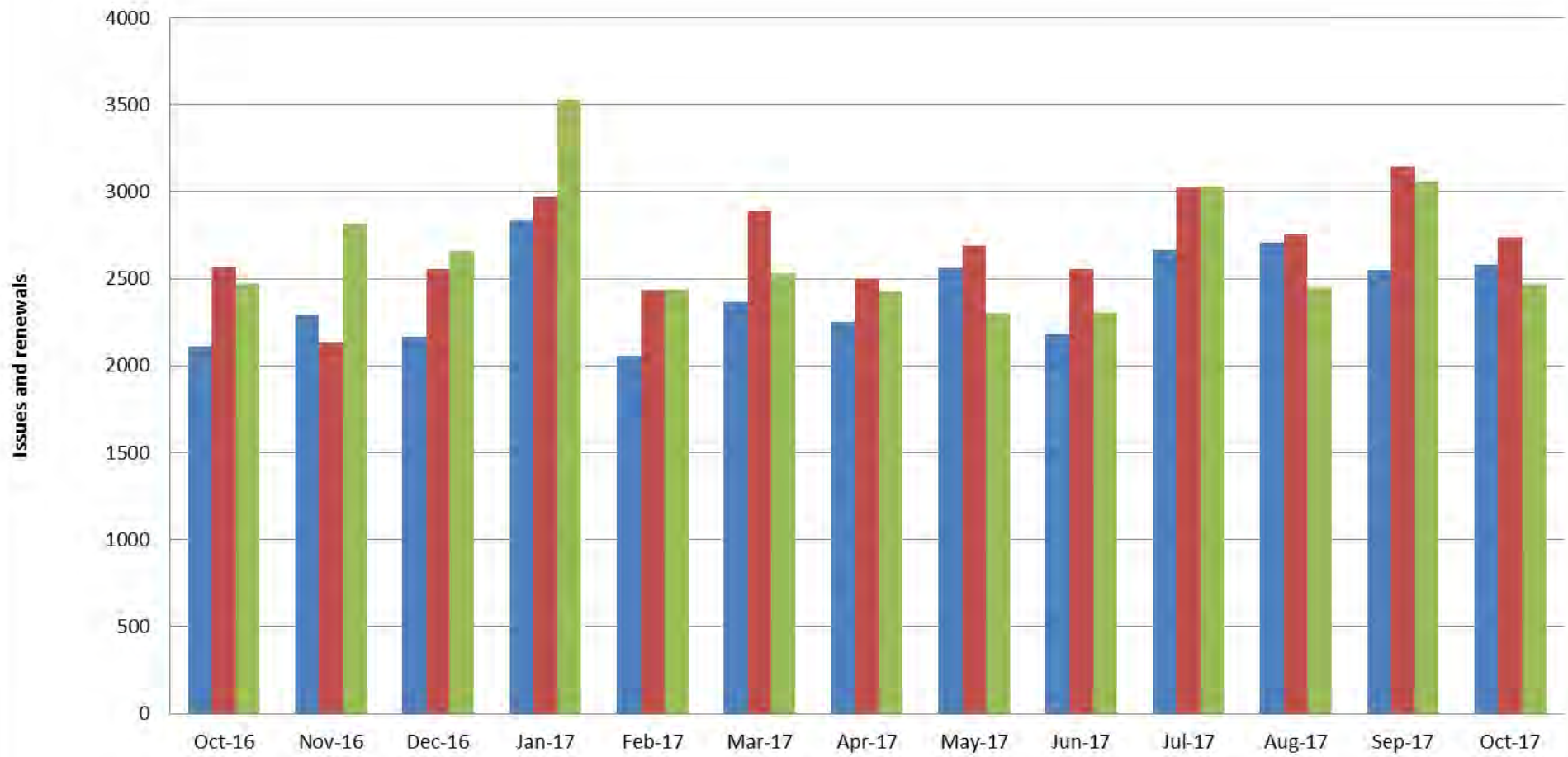
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to October 2017



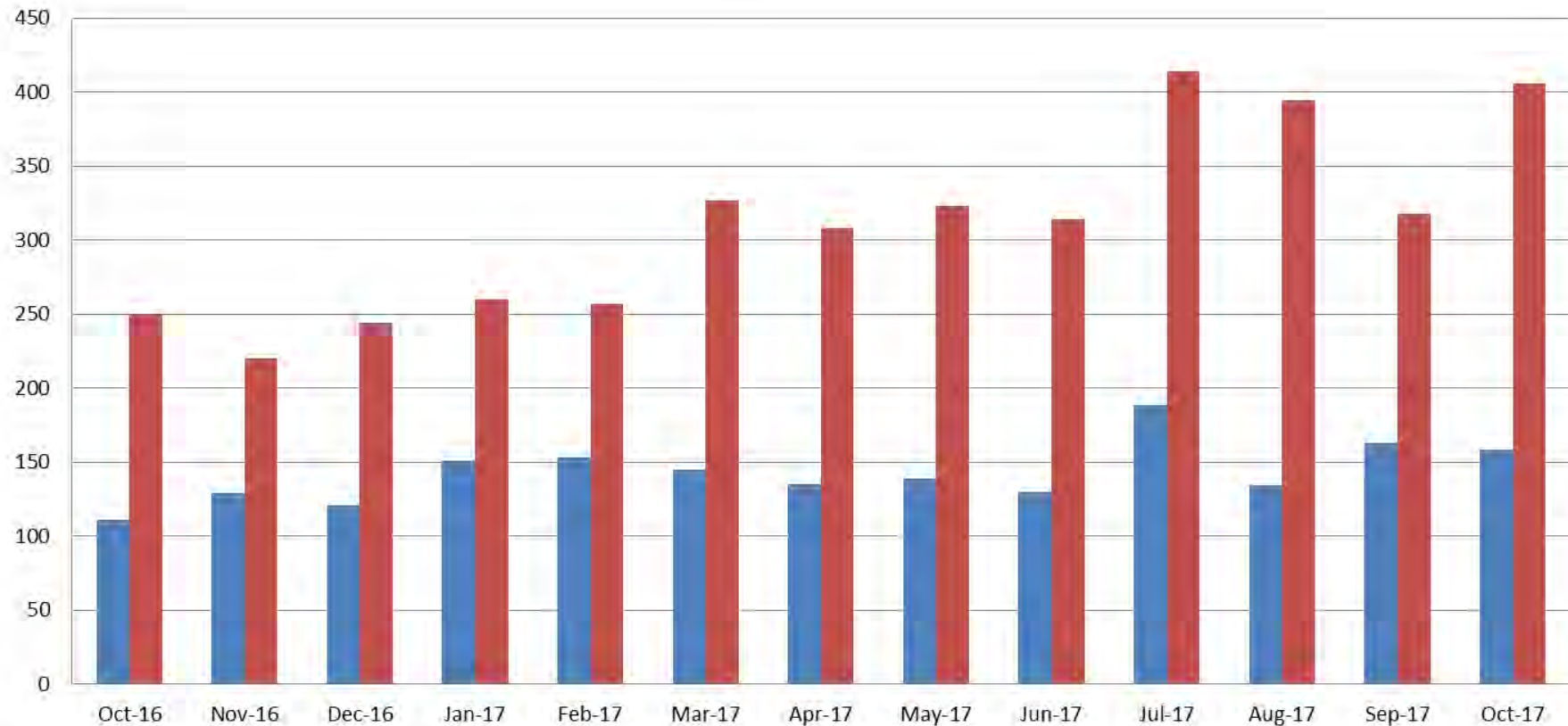
	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
■ Featherston	2113	2296	2167	2836	2057	2369	2254	2563	2186	2663	2707	2550	2577
■ Greytown	2567	2136	2556	2967	2432	2888	2503	2687	2558	3023	2756	3143	2738
■ Martinborough	2467	2819	2661	3526	2442	2529	2427	2302	2306	3027	2451	3058	2468

Wairarapa Library Service - issues and renewals to October 2017



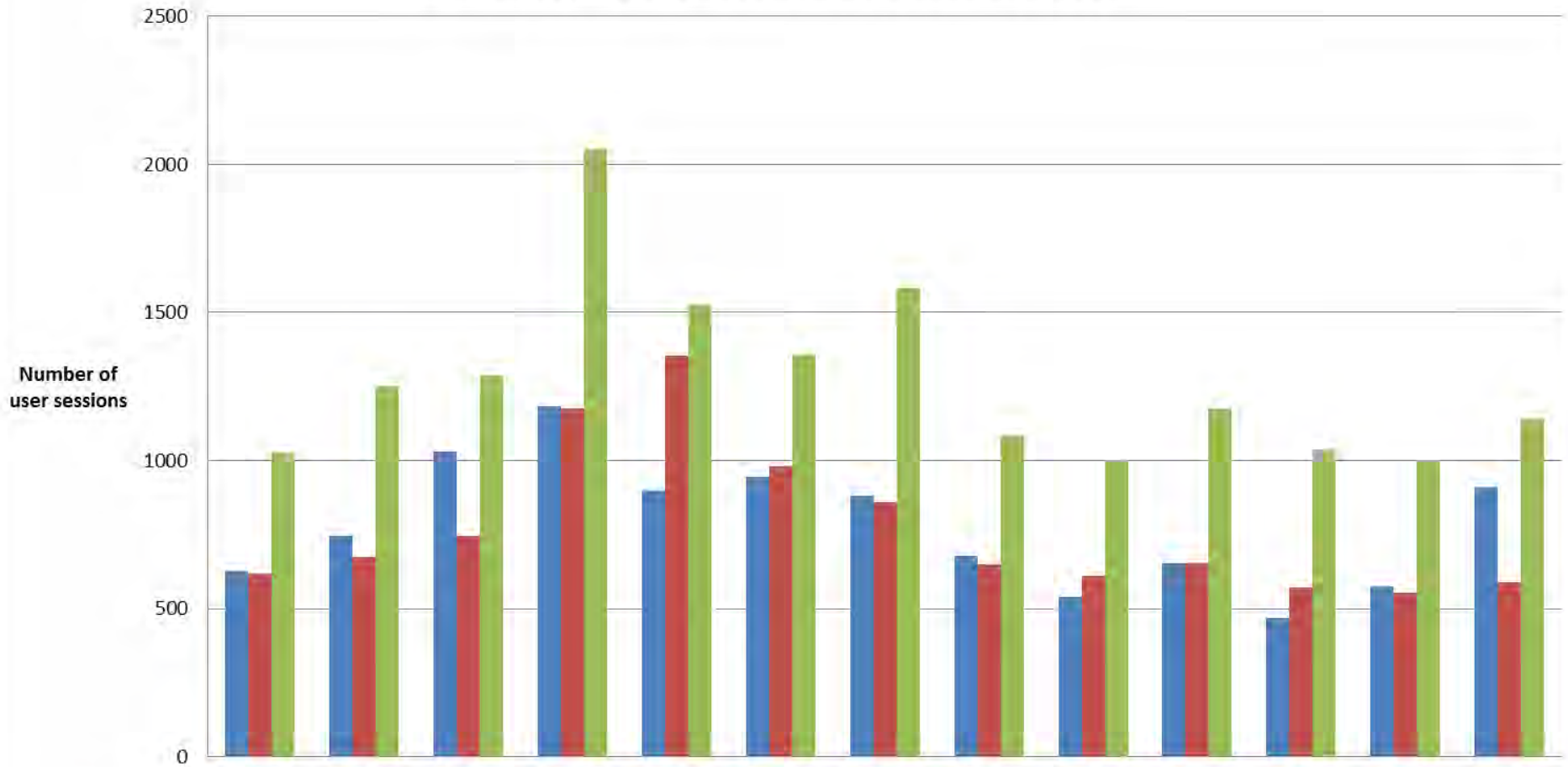
	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
■ Carterton	4698	4629	4586	6051	4468	4972	4951	4794	4694	5505	4887	5422	4418
■ South Wairarapa	7147	7251	7384	9329	6931	7786	7184	7552	7050	8713	7914	8751	7783

Wairarapa Library Service - audio and e-book issues to October 2017



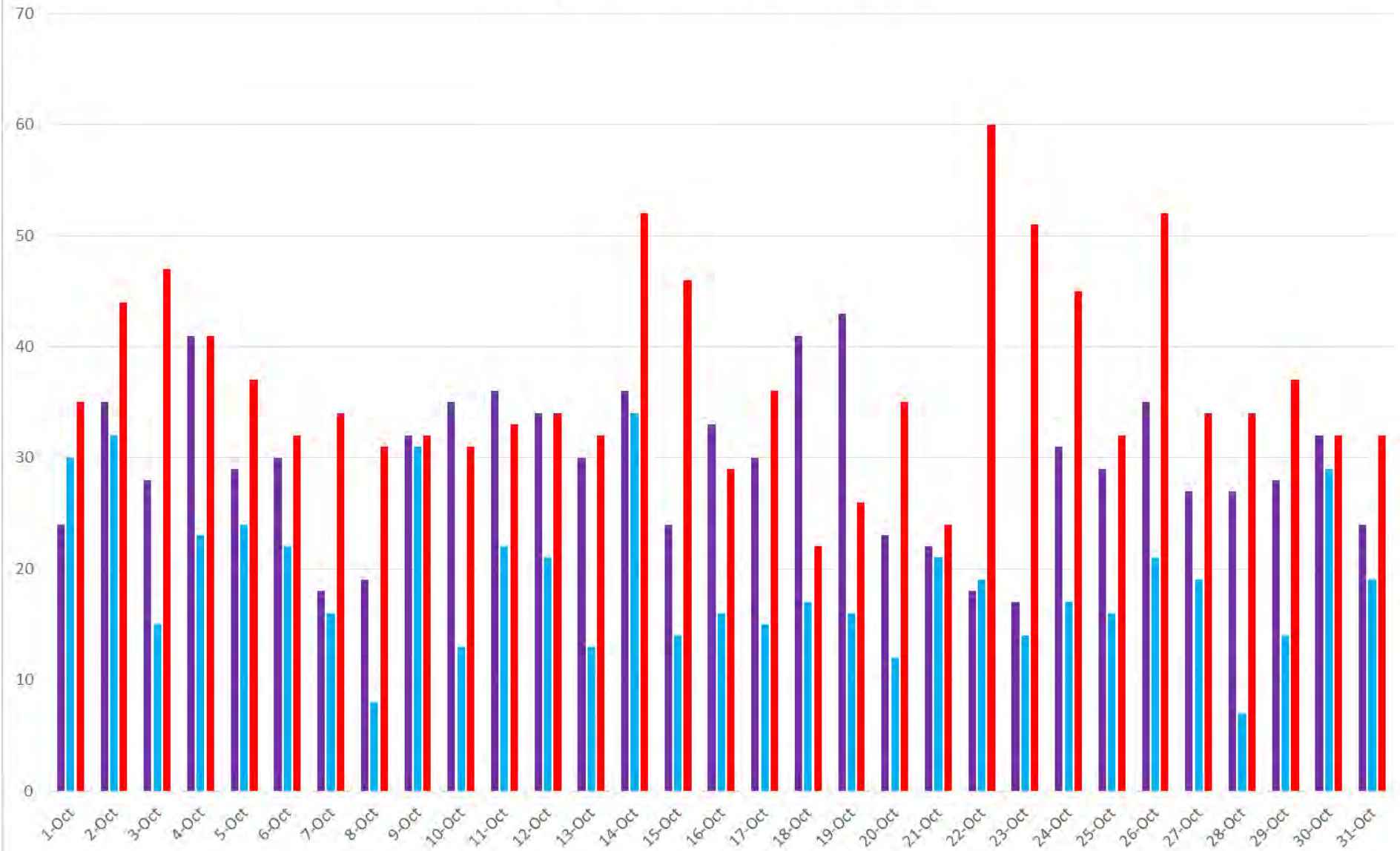
	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
■ Audiobooks	111	129	121	151	153	145	135	139	130	188	134	163	158
■ E-books	250	220	244	260	257	327	308	323	314	414	394	318	406

APNK Wi-fi user sessions to October 2017



	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17
■ Featherston	628	745	1030	1183	900	945	882	678	540	655	469	576	911
■ Greytown	617	675	745	1177	1354	979	861	650	610	653	572	555	590
■ Martinborough	1026	1251	1288	2050	1524	1356	1581	1085	1003	1177	1036	1001	1142

Library wi-fi user sessions October 2017



MARTINBOROUGH COMMUNITY BOARD

29 JANUARY 2018

AGENDA ITEM 6.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as **'actioned' for one meeting and then will be remain in a master register but** no longer reported on.

2. Appendices

Appendix 1 - Action Items to 29 January 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 29 January 2018

**Martinborough Community Board
Action Items
From 27 November 2017**

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
415	18-Jul-16	Action	Pam Colenso	Put together a proposal for displaying historic WWI photos, to include costs and timeframes, for the Martinborough Community Board to consider at the 29 August meeting	Open	30/1/17: To meet with Mate Higginson, visited Wairarapa Archives and Waiouru Museum.
209	24-Apr-17	Action	Maree Roy	Write to Gareth Winter and the Martinborough Museum to ascertain interest in assisting with the Poppy Road Signs Project and whether they could assist in providing the needed information	Open	29/5/17: Research under way, considering Jellico, Kitchener, Robert, French Streets and Martinborough Square. 23/1/18: Research into the five sites almost complete. The MCB to recommend the SWDC register the 'Memorial Square' with the NZ Poppy Places Trust's Project Manager in order to confirm it meets the requirements to be entered on the website.
213	24-Apr-17	Action	Paul	Provide a report on Health and Safety requirements to enable use of volunteers on SWDC land to achieve community goals	Open	This has proven somewhat more complicated than first envisaged, hopefully will be available for second meeting in 2018, H & S advisor not available until late January
215	24-Apr-17	Action	Lisa Cornelissen	Initiate a discussion with the Martinborough Lions and the Martinborough Mens Shed about their members being part of a volunteer pool for the Martinborough community and mentoring youth volunteers	Open	27/11/17: To revisit in April 2018 when new Kuranui principal has settled in
279	29-May-17	Resolution	Lisa Cornelissen	MCB RESOLVED (MCB 2017/44): 1. To receive the Beautiful Towns and Cities Awards Report. (Moved Read/Seconded Beattie) Carried 2. To coordinate a nomination for the 2017/2018 Beautiful Towns and Cities Awards and to consider this further in a workshop and the March 2018	Open	Mrs Cornelissen will investigate the timing of Beautiful towns and cities awards applications and recommend a year in which to apply. 27/11/17: No dates on website as yet.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Community Board meeting. (Moved Beattie/Seconded Cr Maynard) Carried		
357	17-Jul-17	Action	Mark	Provide a comprehensive report outlining what Council did to handle the Martinborough flooding and road closures, what went well, what could be improved and where road closure information can be located by the community	Actioned	4/9/17: Mark to send through Infrastructure and Planning report on the flooding 19/1/18: Debrief with CB and Council done and resolved that report not required.
370	17-Jul-17	Action	Mark	Prepare a report outlining what was submitted to NZTA in the way of recommendations by SWDC as a result of the consultants speed limit review report and identify alternative ways forward to address cycle safety, including use of signs, cycle paths, road widening etc, and attend the August meeting to discuss with members	Actioned	30/8/17 Officer meeting with NZTA 12-9-17. Will update CB after meeting. 19/1/18: No recommendations were given to NZTA. The process is all the roads submitted via the AP process were reviewed against the now out of date guidelines via an independent consultant (OPUS) of which 4 roads for Buffer Zones are within the guidelines to change. As per the process once reviewed those that were appropriate are consulted on including but not limited to NZTA, AA and residents. NZTA's response has been that the New guidelines should be used (refereeing to the 4 roads submitted to them). Re. cycle paths- SWDC is working with NZTA on implementing the cycle lanes as per the cycle strategy as this needs to incorporate Highways. Road widening is not being considered and share the roads signs are to be installed however the new format is "Pass Safely" and the email regarding this has been sent to board members.
528	4-Sep-17	Action	Mark	Organise a time for Martinborough Community Board members to meet with Council officers to assess the shelter belt for 'actual value/benefit as a wind-break to the farm-house and cottage' at Pain Farm	Actioned	To meet 7 Dec 17
576	9-Oct-17	Resolution	Jennie	MCB RESOLVED (MCB 2017/88): 1. To receive the Purchase of New Inflatables for	Actioned	9/11/17 New inflatables ordered Council finance approval paper required for

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				<p>Martinborough Swimming Pool Report.</p> <p>2. To purchase two octonut inflatables using \$1,500 from the sale of the inflatable slide.</p> <p>3. To purchase the aztec inflatable using \$500 from the sale of the inflatable slide and a further \$2,400 from Pain Farm funds; subject to confirmation that it can fit in the pool with sufficient room for lane swimming and be easily inflated and deflated. (Moved Cr Colenso/Seconded Read) Carried</p>		<p>13 December 7/12 Inflatables in manufacture, to arrive before Christmas</p>
579	9-Oct-17	Resolution	Mark	<p>MCB RESOLVED (MCB 2017/91):</p> <p>1. That the following list of top priorities for footpaths be costed individually and the information provided to the Board including information and costs on the best options to resolve the triangular garden on the corner of Texas and Strasbourge Street.</p> <p>a) Roberts Street - as per the plan Mrs Cornelissen will email directly to M Allingham. Kerb and channel and full footpath up to property boundaries to run from 9 Roberts to the corner with Dublin Street inclusive. Note that the grass in front of the old Manse remains but kerb and channel required.</p> <p>b) Texas Street - new footpath to allow access to the Waihinga Centre from the Square finishing at the triangular garden - as per the Waihinga Centre Plans.</p> <p>c) Resurface Suez between Oxford and Naples including upgrading the crossing on the corner of Suez and Naples.</p> <p>d) Some form of metal plate or other solution to improve the Kansas Street crossing by the Pukemanu to enable safer wheelchair crossing.</p> <p>e) Resurface Suez between Oxford and Strasbourge including upgrading the crossing on the corner of Oxford and Suez. (Moved Cornelissen/Seconded Read) Carried</p>	Actioned	<p>16/11/17 streets have been measured up to determine the quantities to enable estimates to be forwarded to MCB members. Looking at option re the crossing on Kanas St @ the Pukemanu steel plates are not the option due to impeding water flow and a trap for litter and leaves.</p> <p>19/1/18: The lists and been circulated and works started on the footpaths. This has been confirmed by the community boards.</p>

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
580	9-Oct-17	Resolution	Lisa Cornelissen	MCB RESOLVED (MCB 2017/92): 1. That MCB write to SWDC requesting that remedial work is undertaken urgently on the raised crossing on Texas Street, between P&K car park and Hotel, to ensure it is safe and accessible and that this work is completed from SWDC budgets. (Moved Read/Seconded Cr Colenso) Carried	Actioned	19/1/18: superseded by Action 590 - commitment by SWDC to survey the crossing.
581	9-Oct-17	Resolution	Mark	MCB RESOLVED (MCB 2017/93): 1. That the following information from the Pain Farm inspector and from Council officers (house and cottage) is requested for future Pain Farm Estate reporting: a) Farm – list and condition of infrastructure including fences, tracks and farm buildings. b) Farm – condition of pasture including fertiliser usage and pasture rotation. c) Farm – what kind of checks are in place at the end or renewal of the farm lease to make sure obligations on both sides have been met. d) House and Cottage – the condition of the house and cottage outlining likely costs to be incurred over the next 10 years. (Moved Cornelissen/Seconded Read) Carried	Open	10/10 Noted. 9/11 Assuming that this is not required for every future report, but in fact as a final report wrapping up the current lease. (a) and (b) checking with John Donald as to his availability to do. (c) to be done jointly by John Donald and Amenities Manager. (d) subject to MCB approval, will look to have Pain Farm pay for a professional report, not just limited to 10 years. 19/01 In progress
583	9-Oct-17	Resolution	Murray	MCB RESOLVED (MCB 2017/95): 1. To recommend to Council to look at changing the street names of Dublin Street West and New York Street West by undertaking a consultation process under the Local Government Act including potential street names. 2. To note that the current names do not meet Council's Naming of Public and Private Roads and Rights of Way Policy. 3. That communication of this decision be made to previous submitters. (Moved Read/Seconded Roy) Carried	Actioned	Note: ComSec item #3 (completed 31/10/17) item #2 – The New York West and Dublin Street West names were put in place by Council in 2007 in accord with the Naming Policy so do meet current policy requirements. With regard to item #1, a report will be presented to Council's December 13 meeting for consideration (GMPE).

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
584	9-Oct-17	Resolution	Lisa Cornelissen	MCB RESOLVED (MCB 2017/96) 1. To receive the Greater Wellington Regional Council (GWRC) Bus Shelter on Ohio Street report 2. To defer further discussion on potential artists and murals at the next MCB workshop. (Moved Cornelissen/Seconded Roy) Carried	Open	
588	9-Oct-17	Action	Mark	Liaise with GWRC to see if the indicator that used to be on their graphs showing when a bridge will close can be reinstated on their website	Open	16/11/17 GWRC and Capital Journeys are looking at ways to keep the bridge open for longer by allowing light vehicle access over the one lane bridge across the Dip This is due to the build-up of gravel in the river now supplying better support to the bridge piers. The gravel build up has now reduced the capacity of the stream to carry flows. There is works programmed above the bridge to contain the stream flow. 19/1/18: Request made to GWRC and their reply was 'not displayed due to closure responsibility being NZTA or authority' They will reconsider if they can come up with suitable disclaimer.
590	9-Oct-17	Action	Mark	In light of complaints from wheelchair users complete an investigation into the engineering of the raised crossing on Texas Street between P&K car park and the Martinborough Hotel	Open	16/11/17 a survey will be carried of the grades on the crossing to determine whether it meets the appropriate standards
591	9-Oct-17	Action	Lisa Cornelissen	Review the Martinborough Square Development Plan and Martinborough survey results to formulate a list of opportunities for improving the Square within existing budgets and Plan restrictions taking into consideration the Dark Sky application to use down lights not up lights	Open	
718	27-Nov-17	Resolution	Jennie	MCB RESOLVED (MCB 2017/104): 1. To increase the Christmas Parade budget allowance up to \$890 to fully fund road closure fees; if fee dispensation is obtained the commitment can lapse.	Actioned	Note kyra : added to commitments

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				(Moved Cornelissen/Seconded Cr Maynard) Carried		
719	27-Nov-17	Resolution	Mark	MCB RESOLVED (MCB 2017/105): 1. To receive Martinborough Town Centre Public Bike Rack Proposal Report. 2. To approve the bike rack proposal and purchase of bike racks as proposed totalling \$8,456.50, including installation, and to authorise Community Board expenditure of \$3,450.50 with the balance to be paid by the Martinborough Lionesses. (Moved Cornelissen/Seconded Read) Carried	Open	7/12 Racks being ordered - note kyra added to commitments
721	27-Nov-17	Resolution	Jennie	MCB RESOLVED (MCB 2017/107): 1. To receive the budget and set aside \$500 to repair the Martinborough basketball hoops. (Moved Cornelissen/Seconded Cr Maynard) Carried	Actioned	note kyra added to commitments
722	27-Nov-17	Resolution	Jennie	MCB RESOLVED (MCB 2017/108): 1. To receive members' reports including tabled reports. 2. To approve expenditure of up to \$500 for materials required to paint the Martinborough Square power box subject to Community Board approval of the design. (Moved Cornelissen/Seconded Cr Colenso) Carried	Actioned	note kyra added to commitments
724	27-Nov-17	Action	Mark	Obtain a quote to remove the barbed wire from the old Martinborough Cemetery and rebuild the fence in keeping with the fence at Considine Park	Open	7/12 Fencing contractors to be identified for quoting 19/1 still trying to find a fencing contractor.
725	27-Nov-17	Action	Mark	Provide an email to MCB on current works and maintenance plans for the old Martinborough Cemetery	Open	19/1 Email sent
726	27-Nov-17	Action	Lisa Cornelissen	Write a letter of support to Kuranui College for the one-stop-shop initiative	Actioned	
727	27-Nov-17	Action	Lisa Cornelissen	Discuss lifting of the governance KPI for 'know how to contact a member of a community board' at an LTP workshop	Open	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
728	27-Nov-17	Action	Fiona Beattie	Make an approach to a Martinborough youth to gauge interest in being the MCB youth representative	Actioned	
729	27-Nov-17	Action	Lisa Cornelissen	Review the Roberts Street footpath priority with regards to kerb and channel placement and a crossing point and advise Council's Roding Manager of any changes	Actioned	19/1/18: see footpath report within Chair's report
730	27-Nov-17	Action	Mark	Notify a Considine Park Committee meeting date	Open	19/1 Looking at this now that Christmas is over and people are getting back from holiday
731	27-Nov-17	Action	Mark	Provide an update on external funding sourced (as advised in Council's annual plan letters) to erect shading/ pergola; and if no funding is available advise the board so the Board can look at other funding options	Open	19/01 Pergola roof structure is intact but will require new support poles. Emailed MCB re whether they want to get new pricing for recycling the pergola.
732	27-Nov-17	Action	Mark	Provide a timeline for completion of the Martinborough Cenotaph repairs; ensuring its upgrade for Anzac Day 2018	Open	19/1 Planning for completion before Anzac Day 2018
733	27-Nov-17	Action	Lisa Cornelissen	On behalf of the Martinborough Community Board write to Daphne Geisler acknowledging the passing of Ric Geisler	Actioned	
734	27-Nov-17	Action	Lisa Cornelissen	Liaise with MADCAPs to determine who is overseeing traffic management and obtain a letter of support from Mayor Napier, if required, for discount purposes	Actioned	
735	27-Nov-17	Action	Cr Colenso	Coordinate erecting Martinborough Christmas banners with Toast Martinborough	Open	
736	27-Nov-17	Action	Paul	Write and thank the Martinborough Lionesses for their leadership of the bike rack project as well as their generous donation and notify permission for a recognition plaque	Actioned	
737	27-Nov-17	Action	MCB Members	Provide the Chair with top three priority LTP areas by the 29 November 2017	Open	
738	27-Nov-17	Action	Lisa Cornelissen	Liaise with the Menz Shed to ascertain if assistance can be given to repair the basketball hoop backboards	Actioned	19/1/18: Update: On inspection the basketball backboards are fine.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
739	27-Nov-17	Action	Fiona Beattie	Purchase new basketball nets for the Martinborough basketball hoop	Open	
740	27-Nov-17	Action	Maree Roy	Forward members the proposed artwork for the Martinborough Square power box	Actioned	19/1/18: Included in chairs report

MARTINBOROUGH COMMUNITY BOARD

29 JANUARY 2018

AGENDA ITEM 6.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statements for the 17/18 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2017 – 31 December 2017.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2017 – 31 December 2017 is included in Appendix 1. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2017 – 31 December 2017

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

Appendix 1 - Income and
Expenditure Statement for 1
July 2017 – 31 December
2017

Martinborough Community Board		
Income & Expenditure to 31 December 2017		
	<u>INCOME</u>	
	Balance 1 July 2017	7,575.09
	Annual Plan 2017/18	26,868.00
	TOTAL INCOME	34,443.09
	<u>EXPENDITURE</u>	
	Members' Salaries	7,857.10
	Total Personnel Costs	7,857.10
7/09/2017	AP Local Governmen Annual CBD levy 2017/18	216.67
2/10/2017	Exp from Wages correction V Read Parking	102.00
2/10/2017	Exp from Wages correction V Read Conf Mileage	105.12
2/10/2017	Exp from Wages correction V Read Conf dinner	28.00
24/10/2017	AP OfficeMax New Z Stationery etc	4.99
	Total General Expenses	456.78
1/07/2017	AP Citizens Advice MCB grant - general running of bureau	350.00
7/09/2017	AP Martinborough C Grant-assist repair/service sewing machi	500.00
7/09/2017	AP Friends of Mart Outdoor movie evening-Waihinga Centre Waihinga	500.00
17/10/2017	AP Martinborough J Community Guy Fawkes event grant	653.00
24/10/2017	AP Martinborough N MCB grant-transport senior teams to away	950.00
	Total Grants	2,953.00
	TOTAL EXPENDITURE	11,266.88
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	23,176.21
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2018	8,056.90
	Flag Hanging	600.00
	WWI Commemorations	1,000.00
	Engagement programme	500.00
	Martinborough Netball Club	950.00
	Martinborough Health and Ruamahanga Health Trust Garden Project	1,000.00
	Christmas Parade - including road closure fees	890.00
	Bike racks including installation	3,450.50
	Martinborough basketball hoops	500.00
	Materials required to paint the Martinborough Square power box	500.00
	Total Commitments	17,447.40
	add back Mileage not budgeted for as decision by remuneration authority not made when AP finalised	0.00
	BALANCE TO CARRY FORWARD	5,728.81

<i>Martinborough Beautification budget</i>		
Budget		
	2013/2014	10,300.00
	2014/2015	10,000.00
	2015/2016	10,220.00
	2016/2017	10,460.00
	2017/2018	10,710.00
	Total Budget	51,690.00
17/18 expenditure		
18/08/2017	AP Martin A Street mural project	3,000.00
	Total Expenditure	3,000.00
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	48,690.00
	<u>LESS: COMMITMENTS</u>	
	Committed to Waihinga Centre	30,000.00
	Total Commitments	30,000.00
	BALANCE TO CARRY FORWARD	18,690.00

MARTINBOROUGH COMMUNITY BOARD

29 JANUARY 2018

AGENDA ITEM 6.4

COMMUNITY BOARD GRANTS ACCOUNTABILITY REPORT

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Board Grants Accountability Report.*

1. Executive Summary

Martinborough Community Board consider grants on a twice yearly basis with provision to consider grants at other times in exceptional circumstances. All applicants are required to submit an accountability **return and are followed up in February and August if a return hasn't been lodged.**

2. January 2018 Summary

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Summary



Community Board Financial Assistance Tracking

Status to be followed up in
February and August

COMMUNITY BOARD	Location of applicant (by Ward)	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS <small>In progress (accountability not returned) Complete (accountability returned)</small>	Followed Up
MCB	Featherston	Lake Ferry Anzac Club	To undertake maintenance of the flag pole and flag pole area at Lake Ferry	\$1,000	\$1,000	Approved	11 May 2015	NA	In Progress	4/09/2015 & 1/4/16
MCB	Martinborough	Martinborough Soccer Club	To assist with the costs associated with purchasing new uniformns and other equipment	\$2,000	\$2,000	Approved	13 March 2017		Complete	Report Jan 18
MCB	Masterton	Wairarapa Citizens Advice Bureau	To assist with the costs associated with the provision of a free advice and information service to the community	\$350	\$350	Approved	29 May 2017		Complete	Report Jan 18
MCB	Martinborough	Martinborough Homework and Breakfast Club	To assist with the costs associated with continuing to provide a free breakfast for children in need	\$645	\$650	Approved	29 May 2017		Complete	Report Jan 18
MCB	Martinborough	Martinborough Cricket Club	To assist with the costs associated with purchasing new cricket gear bags, balls, grips and score books	\$794	\$794	Approved	29 May 2017		In Progress	21/11/2017
MCB	Martinborough	Martinborough Hockey Club	For the costs associated with turf fee hire for practices.	\$2,173	\$700	Approved	29 May 2017		In Progress	21/11/2017
MCB	Martinborough	Martinborough Netball Club	To subsidise junior players fees (subject to providing financials)	\$950	\$950	Approved	29 May 2017		Complete	Report Jan 18
MCB	Martinborough	Martinborough Rugby Club	To assist with the costs associated with transporting senior teams to away fixtures	\$1,000	\$1,000	Approved	29 May 2017	1 October 2017	In Progress	21/11/2017
MCB	Martinborough	Martinborough School	To purchase 10 basketballs and shirts so children can participate with pride in the year 7 and year 8 interschool basketball competition	\$980	\$780	Approved	29 May 2017		In Progress	21/11/2017
MCB	Martinborough	Martinborough Music Festival	To assist with the costs associated with running a classical music festival in September 2017 in Martinborough, noting that the Community Board see the grant as 'seed funding'.	\$1,000	\$1,000	Approved	29 May 2017	1 October 2017	In Progress	21/11/2017
MCB	Masterton	Wairarapa Mathematics Association	To assist with the costs associated with running the annual maths week competition for students.	\$200	\$200	Approved	29 May 2017	1 September 2017	Complete	Report Jan 18
MCB	Wellington	Wellington SPCA	To assist with the costs associated with providing an inspectorate service to the community.	\$1,000	\$400	Approved	29 May 2017		Complete	Report Jan 18
MCB	Martinborough	Boomerang Bags	Towards the costs associated providing repair and servicing to five sewing machines on loan from the community and to purchase needles, thread and screen paint for continued production of reusable bags.	\$500	\$500	Approved	4 September 2017		In Progress	
MCB	Martinborough	Friends of Martinborough Library	Towards the costs associated with running an outdoor movie evening for Martinborough to raise money for the children's library area furnishings in the Waihinga Centre	\$500	\$500	Approved	4 September 2017		In Progress	
MCB	Martinborough	Martinborough Health and Ruamahanga Health Trust Garden Project	To help with the costs associated with setting up a community garden to grow fresh produce for the community larder	\$1,000	\$1,000	Approved	27 November 2017		In Progress	

Appendix 2 – Accountability Returns



18 December 2017

Dear **Martinborough Community Board**

Here is the grant accountability report for the **Martinborough Music Festival**. I hope that it gives you all the information you need but if you need more or have questions, please contact me (Euan Huggett) on 021 716 828 or Brendan Smyth on 021 434 161.

We take this opportunity to thank you once again for your support and encouragement for this first Martinborough Music Festival. It was a big undertaking for our small group of enthusiastic amateur festival organisers but it proved to be a huge success, artistically and critically.

We played to just over 400 people over the three days ... pretty much full houses at each concert ... which gives us the confidence that there is an appetite for quality chamber music in Martinborough and environs.

Community support enabled us to cover our costs and have a small surplus left over and that gives us the confidence to plan for next time.

We acknowledged the support of the SWDC through the Martinborough Community Board on our signage, posters and programmes and on our website.

Again ... our thanks for helping us make this dream a reality ... !

Euan Huggett
Chairman

Martinborough Music Festival Committee



Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2019".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	MARTINBOROUGH MUSIC FESTIVAL
2.	Project Name	Martinborough Music Festival
3.	Date of Grant	29 July 2017
4.	Amount of Grant	\$1,000.00
5.	Please provide a summary of the project	
<p>The inaugural Martinborough Music Festival took place over three days at the end of September 2017 (29 September – 01 October). We presented four concerts over the three days at St Andrew’s Church Hall in Dublin Street. The concerts featured leading concert pianist, Michael Houstoun, a string quartet and a wind quintet made up of players from the NZSO, and a performance of the Schubert Octet.</p> <p>Full details can be found at www.martinboroughmusicfestival.co.nz. Copies of the poster and the programmes for each of the four concerts are attached.</p> <p>The Festival was the vision of the late Ian Cresswell of Martinborough. The catalyst for the Festival was the gift of Cherry van Kranen’s beautiful Schimmel grand piano to the Martinborough community when she died in 2016.</p>		



Martinborough Community Board Strategic Grants Accountability Form

6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.
<p>The grant was used for set-up and running costs for this first Festival. The Festival cost us \$26,558 to put on.</p> <p>A summary of income and expenditure is attached, along with a detailed list of all costs incurred and bills paid. The funding was used for the purposes intended.</p>	
7.	How has your project provided long-lasting benefit to the Martinborough Ward community?
<p>The Martinborough Music Festival has put Martinborough on the chamber music map. We hope that it will become an annual event and that it will continue to draw quality artists and good audiences to Martinborough and that it will enhance Martinborough's reputation as the "cultural capital" of the Wairarapa.</p>	
8.	How has your project furthered the MCB's stated Vision and Priority Areas?
<p>As above. We hope that the annual Martinborough Music Festival will contribute to a rich and vibrant cultural community in Martinborough. We hope that it will bring people to our town from other Wairarapa communities but also from Wellington (and even Whangarei ... !) as this first Festival did. We hope that it will become a highlight of the Martinborough arts and cultural calendar and an annual "must" for music-lovers.</p>	
9.	Please provide details of funding received from other organisations in support of this project
<p>We received grants from the following organisations –</p> <ul style="list-style-type: none">▪ \$3,500 from Trust House▪ \$1,000 from Creative Communities through the SWDC▪ \$1,000 from Martinborough Community Board▪ \$1,500 from Rotary▪ \$1,000 from Lions <p>We also received \$900 in donations from Martinborough businesses and another \$3,530 in donations from individuals in the Martinborough community who were keen to support the project. Community grants made up 26% of our income for this first Festival.</p>	



**Martinborough Community Board
Strategic Grants Accountability Form**

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<p>It is likely that we will need community grants and donations for future festivals. Ticket sales made up 59% of income this year which suggests that the Festival is unlikely to be self-supporting in future. Without community grants and donations, we would have incurred an unsustainable \$8,000 deficit.</p> <p>Happily, we have a \$4,000 surplus from this first Festival which will mean that we will not be quite so reliant on grants in future.</p>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items
<p>Copies of Bank Statements are attached along with a summary of Income and Expenditure and a list of all expenditure items. We can supply copies of all invoices if you would like to see them.</p>	

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



STAR

NOVEMBER 2017

MARTINBOROUGH | LAKE FERRY | KAHUITARA | PIRINOA | TOPA | NGAWI | HINAKURA | FEATHERSTON | WESTERN LAKE



Far Left following a performance the audience show their appreciation.
Left The Organisers:
Suzanne Warner,
Brendan Smyth,
Martin Townsend,
Marce Roy,
Euan Huggert (Chair),
Aislinn Winkler Butt

Inaugural Martinborough Music Festival

The newly launched Martinborough Music Festival, held from September 29- October 1, brought together two musical treasures: the beautiful, warm-toned Schimmel grand piano bequeathed to the Martinborough community by the late Cherry van Krazen, and Michael Houston New Zealand's pre-eminent concert pianist. "Without an instrument of this calibre we would never have been able to attract someone like Michael to play here" says Brendan Smyth, one of the festival organisers. "Cherry's nephew, who came from Whangarei for the festival, said he was 'blown away' when he heard this was happening."

With the town Hall currently undergoing earthquake strengthening the organising committee chose St Andrew's church hall for the four performances. The hall's size proved ideal. It allowed the audience to see the performers and their technique up close and created the intimacy that is a hallmark of chamber performance. The acoustics also worked wonderfully well.

"You never know what to expect the first time you

try something like this but we have been thrilled with the response both from the Martinborough community and from further afield. We sold over 400 tickets and the feedback has been very complimentary", says Brendan. "There were standing ovations, and comments like 'world class' and 'top quality experience'."

The musicians also paid tribute to the organisers and to the local audiences. There was unanimous agreement that the management, staging and atmosphere were superb. "The audiences were so rapt and attentive. The sense of connection with them was very special." The performers also appreciated the venue's off stage facilities, and had all enjoyed the time they were able to spend in the village.

While Michael Houston was the star of the festival the programme also featured three outstanding NZ chamber music groups: The Zephyr Wind Quintet, The Schubert Octet, and a new group made up of NZSO principals put together especially for the Festival and fittingly named the Martinborough Festival Quartet.

In describing the pieces he chose for his own solo concert on the Friday night Michael noted that, "...the quality that permeates the music... is serenity. An antidote to chaos". His playing of JS Bach, Schubert and Satie perfectly exemplified this.

Composers featured in the other programmes included Reicha, Ken Wilson (a former NZSO clarinettist), Liszt, Mozart, Beethoven and Brahms. Music lovers will find a detailed review of the performances and musical notes on the festival's Facebook page at <http://www.facebook.com/martinboroughmusicfestival>

This festival like jazz in Martinborough, was a dream of the late Ian Cromwell who would have been thrilled to see the idea being realised. Asked if the festival would be run again, the organisers joked that they were still recovering from the excitement and pressures of the first one! There is no doubt there is an audience out there, so hopefully Martinborough will be able to add a regular classical musical festival to the rich cultural scene that has developed in the town.

Chris Cassels

Firestone BRIDGESTONE



Chamber of musical delights

Review of Martinborough Music Festival, 29 September – 1 October

BY GABRIEL WILSON

Whether an older woman or a friend, of his truly strong conviction that he had composed it for a small circle of contemporaries.

This case of classical music presented the inaugural Martinborough Music Festival, whose four concerts took place in the small, intimate setting of the St Andrew's church hall.

The three-day festival ran the gamut of chamber music, from solo piano to an octet of mixed strings and wind, and from jazz to contemporary.

It began on Friday night with a capped solo programme by Michael Houston, playing the Schimmel grand piano gifted to the Martinborough community by the late Cherry van Krahen.

The first half was a selection of J.S. Bach preludes and fugues (from the *Well-Tempered Clavier*, Book 1) quirkily interspersed with a few of Szyman's early 20th-century fantasies.

Houston played his Bach in a direct, uncluttered style that allowed the nuances of the form to shine through.

In the second half, Houston showed inquisitive control in Schubert's rhapsodic *Sonata in G Major, D. 804*.

The two Saturday concerts showcased a wind quintet and a string quartet, both made up of current (or former) NZS orchestral principals.

Each ensemble combined with Houston in one offering.

In the afternoon, *The Zephyr Wind Quintet* played quintets by Beethoven, contemporary Anton Reicha and New Zealand composer Ken Wilson, a former



Michael Houston

Houston played his Bach in a direct, uncluttered style that allowed the nuances of the form to shine through.

New Zealand Symphony Orchestra clarinetist.

There was also a set of three jolly, fun pieces by Jacques Hott.

The programme was completed by Mozart's *Piano Quintet in E-flat Major, K. 454*.

It was a nicely balanced programme, skilfully played. And the proximity of stage to audience gave listeners a rare chance to see up close how several different instruments work.

In the evening, the one-off Martinborough Festival Quartet, showing the cohesion that comes from orchestral familiarity, performed two significant 19th-century works.

Beethoven's aforementioned *Quartet No. 11 in F minor (Seizoso)* is fairly short and left the audience wanting more.

Thus they surely got in the second half, with a tour de force performance of Brahms's *Piano Quintet in F minor*.

The quintet is not worthy for its smooth

interplay between strings and piano.

Houston showed here, as in the earlier Mozart work, that he is just as comfortable blending into an ensemble as being the star.

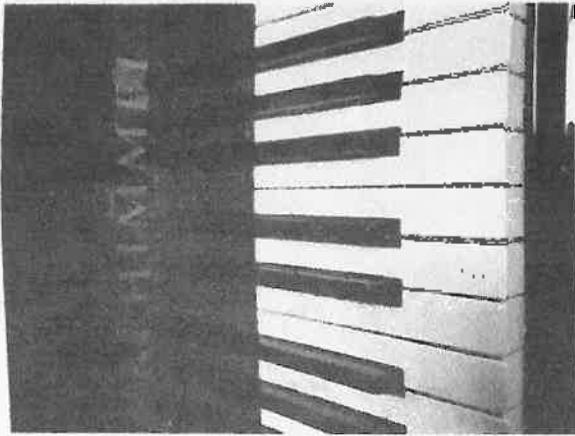
The amazing energy the musicians unleashed, especially in the third and fourth movements, drew a lengthy standing ovation.

Sunday afternoon's programme introduced new musicians at clarinet, viola and cello, and added a double bass.

Schubert's string trio movement (*Travata*) was followed by the six-movement *Overt*, for five strings and three winds.

This was a crowd-pleaser, from the hunting-call theme of the first movement to the foot-stomping third movement and the inventive variations of the fourth. Schubert's *Overt* is an upbeat work, crammed full of singable, burrow-themed – a worthy closer for the weekend.

The inaugural Martinborough Music



Classical music was celebrated at the Martinborough Music Festival. PHOTOS SUPPLIED

Festival was undoubtedly a success.

The programmes were well chosen and well received.

There was top-shelf playing from some of New Zealand's finest instrumentalists.

The venue offered a cosy atmosphere and great acoustics. The Schimmel piano has a warm tone that resonated beautifully inside the church's wooden walls.

And the organisation was slickly professional – everything went without a hitch.

This festival has a lovely vibe – a perfect blend of laid-back small town and big-city culture. It's surely destined to become a popular annual fixture in the rich musical life of South Wairarapa.



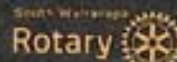
MARTINBOROUGH MUSIC FESTIVAL

MICHAEL HOUSTOUN | MARTINBOROUGH FESTIVAL QUARTET | ZEPHYR WIND QUINTET

29 SEPTEMBER - 1 OCTOBER 2017

ST ANDREW'S CHURCH HALL, DUBLIN STREET, MARTINBOROUGH

WWW.MARTINBOROUGHMUSICFESTIVAL.CO.NZ





MICHAEL HOUSTON PIANO

Concert pianist Michael Houston was born and raised in Timaru and began piano lessons at the age of five. By the time he turned 18 he had won every major piano competition in New Zealand. His international success began in 1973 when he came third at the Van Cliburn International Piano Competition. After travelling to study in London and the USA in 1975 he came fourth at the Leeds International Piano Competition and sixth at the International Tchaikovsky Competition in Moscow in 1982.

Michael returned to New Zealand in 1981 and lives in rural Palmerston North. He regularly performs solo recitals and plays with New Zealand's professional music ensemble. An advocate of New Zealand music, he has performed premieres of composers including Jack Body, John Fookus and Gareth Furr.

Michael's pilgrimage to Germany while preparing to perform first 1. Sonata in B Minor was the subject of the 1996 NZ On Screen documentary *Icons in B Minor*. He was the subject of another documentary *From Man in 2005*. He has recorded all 32 piano sonatas by Beethoven for Real Gone Records and in 2008 his solo CD of New Zealand music *Inland*, produced by Real Gone Records, was named Best Classical Album in the NZ Music Awards.

In 1982 Michael was awarded the Timonky Prize. In 1999 he received an honorary doctorate from Massey University. In 2007 he was named a laureate of the New Zealand Arts Foundation and in 2011 he was awarded an honorary doctorate by Victoria University of Wellington. He was made a Companion of the New Zealand

Order of Merit in 2012.

Programme

- J S Bach – Prelude & Fugue in C, BWV 846
- J S Bach – Prelude & Fugue in G, BWV 860
- Erik Satie – Gymnopédie No. 1
- J S Bach – Prelude & Fugue in A Flat, BWV 862
- Erik Satie – Gymnopédie No. 3
- J S Bach – Prelude & Fugue in B Flat, BWV 866
- Erik Satie – Gossienne No. 3
- J S Bach – Prelude & Fugue in E Flat Minor, BWV 853
- J S Bach – Prelude & Fugue in E, BWV 854

Interval

- Franz Schubert – Sonata in G Major, D.894, Op. 78
Molto moderato e cantabile
Andante
Allegro moderato
Allegretto

Michael's Note: The first half will be played essentially on a single unit, applause being discouraged until the end.

Michael is playing the Schimmel grand piano gifted to the Marlborough community by the late Cherry van Nieuwen.

SCHIMMEL
PIANOS



Welcome to the first annual Martinborough Music Festival

We are excited to be bringing some of New Zealand's leading musicians to our town.

This first Martinborough Music Festival is organised by local music enthusiasts, Euan Huggett (Choir), Winifred Bull, Maree Roy, Brendan Smyth and Marion Townend, with artistic advice from Vicki Jones and Ed Allen and technical support from Suzanne Warner.

We dedicate this festival to JIAN CRESSWELL, who had the vision, and CHERRY van KRANEN, who gifted her Schimmel grand piano to the Martinborough community.

We are grateful to our major sponsors:

- Trust House
- Creative Communities
- Martinborough Community Board
- South Wairarapa Rotary
- Lions Club Martinborough
- Wairarapa Times-Age



And we thank the following businesses and individuals for their generous support:

- The Cabbage Tree Vineyard
 - Rattle Records
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MARTINBOROUGH MUSIC FESTIVAL

MICHAEL HOUSTOUN

FRIDAY 29 SEPTEMBER 7PM

ST ANDREW'S CHURCH HALL, 41 DUBLIN STREET, MARTINBOROUGH

WWW.MARTINBOROUGHMUSICFESTIVAL.CO.NZ



THE SCHUBERT OCTET

Patrick Barry
Robert Weeks
Ed Allen
Yuko Eguchi
Andrew Thomson
Sophia Archesson
Ken Ichinose
Joan Penman Garriga

Clarinet
Bassoon
Horn
Viola
Violin
Viola
Cello
Double Bass

The Schubert Octet performance on Sunday 01 October includes players from the ZEPHYRWIND QUINTET and the MARTINBOROUGH QUARTET who played on Saturday 30 September plus Patrick Barry - Clarinet, Sophia Archesson - Viola, Ken Ichinose - Cello, and Joan Penman Garriga - Double Bass.

Patrick Barry is the NZSO's Section Principal Clarinet. Robert Weeks has been Principal Bassoon with the NZSO since 2011. Ed Allen was Principal Horn in the NZSO from 1994 to 2011. Yuko Eguchi is currently Assistant Conductor of the NZSO and Andrew Thomson is Principal Second Violin in the Orchestra. Sophia Archesson is Principal Viola with Orchestra Wellington. Ken Ichinose is the NZSO's Associate Principal Cello and Joan Penman Garriga is the NZSO's Section Principal Double Bass.

Programme

- Franz Schubert – Trosatz in Bb Major, D.471
- Franz Schubert – Octet in F Major, D.803
Adagio – Allegro – Più allegro
Adagio
Scherzo: Allegro vivace
Andante – Un poco più mosso – Più lento
Menuetto: Allegretto
Andante molto – Allegro – Andante molto – Allegro molto



Welcome to the first annual Martinborough Music Festival

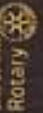
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MARTINBOROUGH MUSIC FESTIVAL

THE SCHUBERT OCTET

SUNDAY 01 OCTOBER 2PM

ST ANDREW'S CHURCH HALL, 41 DUBLIN STREET, MARTINBOROUGH

WWW.MARTINBOROUGHMUSICFESTIVAL.CO.NZ



MARTINBOROUGH FESTIVAL QUARTET

Yoko Eguchi
Andrew Thomson
Julia Joyce
Andrew Joyce

Violin
Viola
Viola
Cello

The members of the Quartet are leading string players in the New Zealand Symphony Orchestra. They enjoy playing chamber music whenever possible – making music with two or three colleagues in contrast to playing in the full orchestra of 100.

Yoko Eguchi, now assistant concertmaster of the NZSO, has been a leading concertmaster in Japan. She also performs as a soloist and in chamber ensembles.

Andrew Thomson is the principal second violin in the NZSO. An active chamber musician, he plays viola for both the Quartet and the contemporary music ensemble Strom.

Julia Joyce was a member of the Puertor Quartet in London and a member of the Philharmonia Orchestra of London viola section before returning to New Zealand to take up the position of principal viola in the NZSO.

Andrew Joyce worked regularly with several leading English orchestras before joining the NZSO in 2010 as principal cello. Andrew co-founded the Puertor Quartet. He plays regularly with New Zealand chamber ensembles including a trio with pianist Dietrich Horn and NZSO Concertmaster Yozo Madu Leppänen.

Programme

- Ludwig van Beethoven – String Quartet No. 11 in F Minor, Op. 95, 'Serioso'
Allegro con brio
Allegretto ma non troppo
Allegro assai vivace ma serioso – Più Allegro
Larghetto espressivo – Allegretto agitato – Allegro

Interval

- Johannes Brahms – Piano Quintet in F Minor, Op. 34
with MICHAEL HOUSTOUN | PIANO
Allegro non troppo
Andante, un poco Adagio
Scherzo. Allegro – Trio
Finale. Poco sostenuto – Allegro non troppo

Kocherl is playing the Schimmel grand piano gifted to the Martinborough community by the late Cherry van Kraen.

SCHIMMEL
PIANOS



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MARTINBOROUGH MUSIC FESTIVAL

MARTINBOROUGH FESTIVAL QUARTET

W MICHAEL HOUSTOUN

SATURDAY 30 SEPTEMBER 7PM

ST ANDREW'S CHURCH HALL, 41 DUBLIN STREET, MARTINBOROUGH

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ZEPHYR WIND QUINTET

Bridget Douglas
Robert Orr
Rachel Vernon
Robert Weeks
Ed Allen

Flute
Oboe
Clarinet
Bassoon
Horn

New Zealand's finest wind players from the NZSO combine to form Zephyr. The members are all experienced chamber musicians in addition to their orchestral work, performing with groups such as Flight and the contemporary ensemble Stromo.

Bridget Douglas is the NZSO's principal Flute. A member of the korp/Flute duo Flight, she is also a co-founder of Stromo. Robert Orr is an established soloist and recital artist. He is the principal oboe with the NZSO and an oral teacher at the New Zealand School of Music.

Clarinettist Rachel Vernon has been principal bass clarinet in the NZSO since 1995. She has recorded for Radio New Zealand and Soundz. Resound project and has performed as a soloist with various New Zealand orchestras. Robert Weeks studied the bassoon in Melbourne and played with several orchestras in Australia before returning to New Zealand. Robert has been the principal bassoon in the NZSO since 2011.

Ed Allen was the principal Horn in the NZSO from 1984 to 2011. He is a National Recording Artist for Radio NZ and continues to be a guest principal player with orchestras throughout New Zealand and Australia.



Programme

- Anton Reicha – Wind Quintet in E Flat Major, Op. 88 No. 2
Lento, Allegro moderato
Menuetto, Allegro
Poco Andante – Grazioso
Finale, Allegretto
- Ken Wilson – Wind Quintet
Allegro moderato
Andante
Allegro marziale
Con fuoco (tarantella)

Interval

- Jacques Ibert – Trois Pièces Brèves
Allegro
Andante
Assez lent
- Wolfgang Amadeus Mozart – Piano Quintet in E Flat Major, K.452
with MICHAEL HOUSTOUN | PIANO
Largo – Allegro moderato
Larghetto
Allegretto

Michael is playing the Schimmel grand piano gifted to the Marlborough community by the late Cherry van Kesteren.

SCHIMMEL
PIANOS



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TRUST HOUSE
COMMUNITY DEVELOPMENT

And we thank the following businesses and individuals for their generous support:

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MARTINBOROUGH MUSIC FESTIVAL

ZEPHYR WIND QUINTET w
MICHAEL HOUSTOUN

SATURDAY 30 SEPTEMBER 2PM

ST ANDREW'S CHURCH HALL, 41 DUBLIN STREET, MARTINBOROUGH

WWW.MARTINBOROUGHMUSICFESTIVAL.CO.NZ

The Anglican Parish of South Wairarapa

Featherston Martinborough Pirinoa Hinakura Kahutara

24 October 2017

Lisa Cornelissen
Chair
Martinborough Community Board
PO Box 6
MARTINBOROUGH

Dear Lisa

BREAKFAST AND HOMEWORK CLUB ASSISTANCE

Many thanks for your previous support of the work of the St Andrews Breakfast and Homework Clubs. Your assistance enabled the purchase of two major items – a furnished Doll's House and a set of themed Lego, as well as helping with the costs of providing food to both programmes.

About the Clubs

The clubs work in partnership with Martinborough School and take place in the Dublin Street church hall.

The Homework Club provides assistance with literacy and numeracy, 0 after school -3 days per week -in a holistic learning environment. Children who would benefit from extra learning support are referred by the school. The children are also offered the opportunity to take piano lessons which are provided, at no cost, by two talented NZSO players. Music is known to have a great impact on brain development. The term usually culminates in a small concert where the children and teachers perform.

Other activities which encourage collaborative learning and play are also provided along with a cooking class once a week. Laptops are available for the older children to complete their homework.

Homework Club attendance numbers range from 10 -20 children per session with afternoon tea being provided. The sessions are staffed by one paid co-ordinator with volunteer support.

The Breakfast Club meets both nutritional and social needs. Numbers can fluctuate with this work which is dependent on the children getting up on time. Cereal, porridge, fruit, toast and milk are provided for breakfast with a cooked breakfast on Friday.

PO Box 152 Martinborough
Phone: Office (06)3069451 (Office) : SWAnglican.Parish@xtra.co.nz

Our requirements

The clubs are provided at no cost to the participants. However food, stationary and equipment costs remain ongoing. We would appreciate any assistance, you are able to provide in order to continue to provide this level of service in 2017.

Please find attached a copy of our receipts to date. We are seeking a similar level of support. (\$600)

I look forward to your favorable consideration of this request.

Warm regards



Anne Hannah
Homework Co-Ordinator



Anne Firmin
Peoples' Warden



Citizens Advice Bureau Wairarapa
P.O.Box 602
Masterton 5840

Martinborough Community Board
Committee Secretary
South Wairarapa District Council
P.O. Box 6
28.9.17

Dear Suzanne

Please find attached the accountably report as required by your Community Board.

I am happy to answer any further questions you may have. Thank you again for your continued support.

Regards

A handwritten signature in black ink, appearing to read 'Karen Barbour', written over a horizontal line.

Karen Barbour
Treasurer
Citizens Advice Bureau Wairarapa



Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2019".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	Citizens Advice Bureau Inc
2.	Project Name	General Running
3.	Date of Grant	1-7-17.
4.	Amount of Grant	402.50 inc GST
5.	Please provide a summary of the project	
<p>Grant was awarded to assist with the general running costs of the Bureau. Total budgetted cost for running the bureau for 2017-2018 financial year is \$16,965.00</p>		



**Martinborough Community Board
Strategic Grants Accountability Form**

6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.
<p>Genesis Energy Power Account - \$124.82 August Purchase of the 2017/2018 Community Law Manual for our resources. \$ 152.38. Vodafone Telephone Account August \$ 158.25</p>	
7.	How has your project provided long-lasting benefit to the Martinborough Ward community?
<p>We continue to receive calls from the Martinborough area, both as calls and visits to our Masterton center. The first two months of our new financial year show 3 calls per month from Martinborough.</p>	
8.	How has your project furthered the MCB's stated Vision and Priority Areas?
<p>We continue to support & empower the locals of Martinborough.</p>	
9.	Please provide details of funding received from other organisations in support of this project
<p>Funding for our general running costs has been detailed in an attached document.</p>	



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<p>We anticipate continued support - that reflects the services we provide to local Martinborough residents at the current level we were granted for the past two years.</p>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



Martinborough Community Board Strategic Grants Accountability Form



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Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	Wairarapa Maths Association
2.	Project Name	Matharapa
3.	Date of Grant	29 May 2017
4.	Amount of Grant	\$200
5.	Please provide a summary of the project	
<p>A successful Maths competition helped by your funding. Funding was used to help with running costs such as prizes, hall hireage, teacher relief, food throughout the day for staff and students.</p>		



**Martinborough Community Board
Strategic Grants Accountability Form**

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.

-attached with income expenditure sheet

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

Local schools participated in the competition day. "Kahutara Biviana Lodge" gaining a prize placing. A day of competing/healthy competition with local, Carterton and Masterton schools.

8. How has your project furthered the MCB's stated Vision and Priority Areas?

Education - furthering

9. Please provide details of funding received from other organisations in support of this project

Other funding came from Councils, Trust Lands, Lions, Lionesses, ECCT, Trust House, Wairarapa Building Society. Included on the attached Income Sheet.



Martinborough Community Board
Strategic Grants Accountability Form

10. If this was not a one-off application please outline likely future funding requirements for this project.

The "Matharapa" takes place every year.

11. Bank Statements, Invoices and Receipts, Please provide copies of:
- Bank Statement with the grant fund deposit highlighted
- Bank Statements with the grant expenditure highlighted
- Invoices and Receipts for all expenditure items

Contributed towards purchase of Maths prizes

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

Many thanks for supporting our local event.

Tash Kyle
Rathkeale College

MATHARAPA 2017

Wairarapa College was the venue, once again, for the 2017 Wairarapa Mathematics competitions. The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.

18 teams arrived at 9.00am on Wednesday August 16th eager to do battle in the Year 5/6 North rounds – 1st place went to Fernridge Pythagoreans, 2nd place to the Opaki Numerators & 3rd place to the Lakeview Legends.

At 11.30am it was the turn of the Year 9's [32 teams]– Wairarapa 5 took out 1st place, Wairarapa 3 were in 2nd place with Wairarapa 8 placed 3rd.

At 1.30pm it was the turn of the Year 10's – 35 teams enjoyed an hour and a half of challenges with Rathkeale 1 placing 1st, Kuranui 2 were 2nd and Wairarapa 3 came in 3rd place.

So 75 teams, over 225 students went through on the Wednesday session -it was a great start to National Mathematics Week.

Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 18 teams the winners were:- 1st St Mary's 1 Super novas, 2nd Featherston Fraction Freaks and 3rd Kahutara Mathsmagicians.

Another 27 teams took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued.

The winners were:- 1st St Matthews 2 Pi -thons with MIS 2 kahurangi 2nd and MIS 1 where 3rd.

Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team "runner" maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 32 teams the winners were:- 1st Hadlow 1, 2nd, Opaki Numerators and 3rd were Greytown Fibonacci.

In all approx. 465 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools that bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

THANK YOU

Trust House Community Enterprises, The Lion Foundation, Eastern & Central Community Trust; Wairarapa Building Society; Greytown District Lands, Masterton Trust Lands Trust; South Wairarapa, Carterton & Masterton South Rotary clubs; Featherston, Greytown, Holdsworth & Masterton Waipoua Lions Clubs; Featherston, Greytown & Martinborough Lioness Clubs; Featherston, Greytown & Martinborough Community Boards; the Carterton & Masterton District Councils; Hansell's (NZ) Ltd, Lamb-Peters Print, the NZ Association of Mathematics Teachers (via the MoE), Westpac Bank, Graphic Technologies + Monaco Corporation.

PHOTOS







Martinborough Community Board
Strategic Grants Accountability Form



Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	MARTINBOROUGH FC
2.	Project Name	MARTINBOROUGH FC
3.	Date of Grant	20 March 2017
4.	Amount of Grant	\$2,000 - 00
5.	Please provide a summary of the project	
<p>To set up a Senior Team (to run alongside existing Junior Team) and Grant is to go towards equipment (Goals) for the Senior Team to enable them to play in the local Wairarapa League. In turn we would expect to see Junior players aspiring and moving into the Senior Team eventually.</p>		



**Martinborough Community Board
Strategic Grants Accountability Form**

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.

It was used as part of the payment for the Senior Goals.

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

It will bring (has brought through the Juniors) - other people/teams to Martinborough and also benefitted the local retailers with the purchase of food and beverages.

8. How has your project furthered the MCB's stated Vision and Priority Areas?

We are bringing more of the Community together, as witnessed by a lot of support at our first game. Plus a lot of other teams are looking forward to coming to play in Martinborough.

9. Please provide details of funding received from other organisations in support of this project

We have received \$2,000 from Pelorus Trust, \$4,000 from Eastern + Central Community Board and a private donation of \$250 from a local business - on top of the Grant from the Community Board - this has enabled us to purchase everything we needed and look to be more self-sufficient from 2018.



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<p>We may request smaller amounts in future to cover equipment that is broken or worn out (mainly Junior Pop-up goals and footballs).</p>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



27 November 2017

Suzanne Clark
Committee Secretary
South Wairarapa District Council
PO Box 6
MARTINBOROUGH 5741

Dear Suzanne

Funding Accountability

Thank you very much to the Martinborough Community Board for the grant of \$400 to help with the costs of providing an Animal Welfare Inspectorate to your region.

I am pleased to enclose the accountability form and evidence of receiving and spending the funds.

Thank you for your support of our work protecting those without a voice, with your help we can make a difference.

Yours sincerely



Kirsty Prentice
Fundraising Grant Coordinator
04 389 8044 EXTN: 819
kirstyp@wellingtonspca.org.nz

Encs



Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2019".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	SPCA
2.	Project Name	Animal Welfare Inspectorate
3.	Date of Grant	29 MAY 2017
4.	Amount of Grant	\$4000
5.	Please provide a summary of the project	

Your grant went towards the salary of our Animal welfare Inspector in the wairarapa. Between Aug 17 and Oct 17 Inspector Ben attended four incidents in Martinborough. One was a property inspection for a resident adopting an SPCA dog. Another involved a complaint received about 2 horses in poor condition. The inspector was able to resolve this with advice and guidance. A third incident involved a call of concern about some pigs. The inspector visited, found the issue had been resolved and left the property after seeing two very happy pigs.



**Martinborough Community Board
Strategic Grants Accountability Form**

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.

The \$400 went towards Inspector Ben Lattomy's salary.

7. How has your project provided long-lasting benefit to the Martinborough Ward community?

Our Inspector has worked with the community to ensure the long-term welfare of the animals in the community.

8. How has your project furthered the MCB's stated Vision and Priority Areas?

Our Inspector's work helps the community become safe and liveable. A community that cares for its animals is one where people will want to live, work and play.

9. Please provide details of funding received from other organisations in support of this project

We received no other grants to support the work of our Animal Welfare Inspectorate in the Wairarapa district.



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
<i>Animal welfare in the Wairarapa District continues to be an issue for the SPCA. Our Inspectorate will therefore continue to need funding for salaries, vehicles, equipment and training.</i>	
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.



**Martinborough Community Board
Strategic Grants Accountability Form**

RECEIVED
18 JAN 2018

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2019".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	MARTINBOROUGH NETBALL CLUB
2.	Project Name	SUPPORT FOR NETBALL FEES
3.	Date of Grant	9th June 2017
4.	Amount of Grant	950.00 NZD
5.	Please provide a summary of the project	
The money donated was paid in form of a cheque direct to Netball Wairarapa		



**Martinborough Community Board
Strategic Grants Accountability Form**

6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.
AS OUTLINED IN 5.	
7.	How has your project provided long-lasting benefit to the Martinborough Ward community?
IT HAS SUPPORTED OUR COMMUNITY WOMEN TO ACTIVELY PARTICIPATE IN A SPORT WHICH HELP WITH FITNESS & WELL BEING.	
8.	How has your project furthered the MCB's stated Vision and Priority Areas?
IT HAS ALLOWED OUR ^{LOCAL} COMMUNITY TO TAKE PART WITHIN A WAIRARAPA SPORT AND REPRESENT MARTINBOROUGH IN A POSITIVE WAY.	
9.	Please provide details of funding received from other organisations in support of this project
N/A	



Martinborough Community Board Strategic Grants Accountability Form

10. If this was not a one-off application please outline likely future funding requirements for this project.

We would love any support given from the Martinborough Community Board in the future.

11. Bank Statements, Invoices and Receipts, Please provide copies of:

- Bank Statement with the grant fund deposit highlighted
- Bank Statements with the grant expenditure highlighted
- Invoices and Receipts for all expenditure items

was given as before

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

MARTINBOROUGH COMMUNITY BOARD

29 JANUARY 2018

AGENDA ITEM 6.5

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Consider the application from The Anglican Parish of South Wairarapa requesting \$600 to assist with the Martinborough Homework and Breakfast Club.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget.

Applications will be provided to members in confidence.

2. Criteria

The criteria of the grant are:

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations that will be fully accountable for any grants received.
2. Successful applicants are required to draw down grants within 6 months of the award and expend grants received within twelve months of payment being made. Any extension must be approved by MCB.
3. Successful applicants must provide a quarterly report to the MCB detailing progress, with a final report, including evidence of the grant expenditure (copies of invoices or receipts), to be provided within 3 months of a grant being expended.
4. The MCB Strategic Grant application form must be completed in full and include the latest financial statements for the applicant. MCB may also request further detailed financial analysis for larger grant applications (\$1,000 or higher).

5. Strategic Grant Applications will be considered twice a year, in accordance with the published timetable. Applications for strategic grants must reach Council by the stated close date. Applications will be considered at the next available MCB meeting.
6. The maximum grant available will be equal to the available grant pool unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).
7. Grant applications may be considered at other times of year at the discretion of the MCB if exceptional circumstances are deemed to exist.

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
The Anglican Parish of South Wairarapa	No outstanding accountability forms

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

MARTINBOROUGH COMMUNITY BOARD

29 JANUARY 2018

AGENDA ITEM 8.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the **Chairperson's Report**.*
2. *Discuss each item, receive associated reports and adopt the recommended resolutions.*

1. Meetings and Events

29 November 2017	SWDC Community Board Delegations discussion and LTP meeting.
7 December 2017	Pain Farm and Swimming Pool visit.
11 December 2017	Karearea Chick release at Palliser Clouston Vineyard.
13 December 2017	Waihinga Centre Site Visit.
13 December 2017	MBA Christmas get together.
19 December 2017	Tim Langley, Roading Manager, to discuss Texas Street and Roberts Street footpaths.

Looking ahead:

24 January 2018	LTP Workshop – Apologies given
31 Jan, 7, 14, 21 and 28 Feb	LTP Workshops

2. Current Community Board Projects

I have been working through the minutes and noted that we have a number of initiatives and areas of work in the pipe line. I thought it would be useful to record these in the **Chair's report** with target dates and the responsible member or SWDC if the action currently lies with Council.

- Nov 2017 – SWDC – First Considine Park Committee meeting still to be held
- Nov 2017 – SWDC - Bike Stands (in association with Lionesses)
- Nov 2017 – SWDC - Purchase of new pool play equipment and sale of current slide to GCB. UPDATE new equipment delivered in January but the main item (the Aztec) is being used at Greytown pool.
- Nov 2017 – SWDC - Installation of Pergola from the Playground at the Pool
- Nov 2017 – PC - Town Banners to go up after Toast - COMPLETED
- Dec 2017 – SWDC – Martinborough Square Cenotaph repairs, first raised in May 2015, must be done by 2018 ANZAC commemorations.
- Q1 2018 – MCB - Footpath Priorities 2018 and beyond
- March 2018 – MCB - Beautiful Towns and Cities Awards nomination
- Apr 2018 – PC - WW1 Commemorations
- Ongoing – FB - Appointment of a youth member to MCB - COMPLETED
- Ongoing – VR - Town Entrance Sign (in association with MBA)
- Ongoing – PC - Bus Shelter beautification
- Ongoing – LC - Square Beautification plan including possible painting of green cabinet with an ANZAC poppy design (MR)
- Ongoing – VR – Facebook
- Ongoing – LC - Tourism Route Road Safety report to NZTA
- Ongoing – MR - Poppy Road Signs Project
- Ongoing – LC/VR - LTP
- Ongoing – MCB - Advocacy: Public Recycling Bins, Rubbish Collection Days, District Plan review, Speed Limits and Road Safety on Tourism routes
- Ongoing – LC - Community Engagement – future survey subjects could include LTP and Square Beautification priorities

Recommendation: Receive the information and make changes as necessary.

3. Report on Footpath Meeting with Tim Langley

3.1 Footpath Renewals 17/18

- a. This year's footpath renewals have been let as part of a 3 year contract, this year is the last year. The money set aside for renewals is tied up in that contract and cannot be used for new footpaths.
- b. The 2 footpath renewals we included in our priorities for this year were Suez between Oxford and Naples and Suez between Oxford and Strasbourge, these were both in our original footpath 3 year plan and are therefore already in this year's proposed works. Other renewals programmed for this year are:
 - Strasbourge between Princess and Panama
 - Panama between Kitchener and Strasbourge (Left)
 - Kitchener between Princess and Panama
 - Panama between Kitchener and Strasbourge (Right)

There is limited flexibility to change this program.

3.2 Texas Street

- a. We have discussed the proposed footpath works for the Waihinga Centre. There are no major issues, other than around the planted areas which extend into the roadway - where there will be a gap for stormwater between the planted area and the footpath - Tim and I discussed bridging this for pedestrian safety. This could probably be funded out of the additional funds SWDC made available this year for new works, although works would need to be timed in with the project - Tim and Vicky can liaise on this.
- b. We also discussed the area around the oak garden and we don't have any immediate answers for this, although we do need to get the oaks limbed up as they are currently reducing visibility on Cork, this would allow for underplanting and general beautification in the future. A footpath around this area would involve removing the walls - this may be something we want to consult on in the future, given the sensitivity around trees.
- c. We also spoke about a possible island for pedestrians crossing from car parks on the fire station side and looked at current pedestrian access pathways from Strasbourge. We can discuss these for future footpath plans.

3.3 Roberts Street

- a. Tim has concerns that a new footpath will narrow the road to the point where it becomes even more dangerous (think Broadway when there is a Council meeting on and Dot Kids are picking up or dropping off) - we would both feel more comfortable about this if we could lower the traffic speed. We discussed this at length and I have asked Tim to put together a paper for the Board as to possible ways forward.

- b. The scenario we discussed would look at a combination of advisory speed signage - similar to Featherston's "40k when children present" and staged works on Roberts, first to build the kerbing, which would prevent the mud and then to replace the grass with a hard surface - this may need to happen over a couple of years and could be funded from a combination of roading and footpath budgets.

I have agreed to let the Roberts Street residents and the School know what we are doing on this at the moment to manage expectations of a completed footpath by July.

3.4 Future footpath process

Tim and I are in agreement that this isn't working at the moment and an improved process is needed before the next 3 year contract is let. We discussed MCB's approach around needing better footpaths around the CBD aged care facilities, schools, kindergartens etc. and this could possible translate into a weighting for future footpath programmes.

In my opinion Community Boards should be involved in setting the weightings but shouldn't be getting involved in the footpath quality assessment. This should be an engineering exercise - more discussions to have here.

Recommendations:

1. *Subject to Waihinga Centre project completion date being in this financial year we direct this year's new funding towards the Texas Street project.*
2. *We wait for the report on Roberts from Tim, with the intention of sorting out school speed signage targeting Dublin and Roberts as a first step and, if it is consistent with options in the report, we request roading budget to start the kerbing on Roberts before it gets really wet again. Again subject to the report we should request additional funding in the LTP.*
3. *Renewals - As I stated there is not much leeway for movement here, as I have not heard any concerns from Board members the existing programmed works should proceed.*
4. *LTP - I suggest as part of the Council's discussions on Community Board delegations we ask for a review of the process around setting footpath repair and renewal priorities, with a view for the CB role to be around agreeing weightings for footpath renewals (higher weighting outside school and Wharekaka etc.) and in setting priorities or principles for new footpaths. Officer role would then be the technical assessment / footpath survey, apply the weightings and come up with a 3 year plan which is approved by CBs. This would take a lot of the emotion out of the decision making and would be transparent for those who don't understand why their footpath repair or new footpath is not on this year's list.*

4. Martinborough Swimming Club Funds

Martinborough Swimming Club has not been active for some time and I have been in touch with the treasurer regarding the funds. In March 2017 we discussed using funds towards providing shade and seating in the pool **area but haven't made any progress. I have suggested to the Treasurer that** maybe funds could be transferred to MCB for use on improvements to Martinborough Pool or as seed funding for a future Swimming Club. All parties would need to do some work around this to ensure funds are held securely for the purposes agreed. I will provide a further verbal update at this meeting.

Recommendation: Discuss possible use of Martinborough Swimming Club Funds.

5. Beautification Funds

Once the bike stands have been purchased we have a Beautification Fund balance of around \$15,000. We have previously discussed allocation of funds towards an entrance sign to Martinborough and landscaping elements of the Waihinga precinct. Attached separately is a report on options for the Waihinga precinct. I have also attached a copy of the Martinborough Square Development Plan, as there are options to upgrade items such as seating or bins in the Square in line with what is happening around the Waihinga Centre.

Recommendations:

1. *Receive the report and discuss allocation of Beautification funds.*
2. *Resolve that the \$500 set aside to repaint the power box in the Square be paid for from Beautification funds, not the general MCB budget.*

3. Martinborough Square Development Plan

Recommendation: Request funding in the LTP to update this Plan in light of the Waihinga Centre Development.

4. Budget

Budget included in MCB papers alongside the Income and Expenditure Report. No major changes.

Recommendation: Receive the budget.

5. Painting of Power Box in the Square

Maree reports that the paint has been ordered and Allison will then begin cutting the stencils. I have been in touch with Helen to figure out the operational aspects of how we get this done.

Recommendation: Receive the information and ratify the decision to proceed with the design as attached.

6. Appendices

Appendix 1 – Beautification Funds 2018

Appendix 2 – Martinborough Square Reserve Development Plan

Appendix 3 – Martinborough Community Board Budget

Appendix 4 – Allison Hudson Artwork

Written By: Lisa Cornelissen, Chair Martinborough Community Board

Appendix 1 – Beautification Funds 2018

Potential use of beautifications funds 2018 (all prices are EX GST)

1. Water fountain for new park and playground
 - a. \$2684.99 + Installation, drainage and water supply
(Total TBC – estimated at \$17500)



Like this picture but with water bubbler on top – includes bottle fill and drinking fountain

(Am getting a couple more of these priced too)



*This one has accessible fountain but no bottle fill
Price TBC

2. Rubbish Bins for new park and playground

- a. Rainless litter bin \$1727 each x 5 = \$8635 + installation
(prevents a lot of rain entering bin)



- b. Citistyle timber Bin \$1201 each x 5 = \$6005 + installation



- c. Box Littler Bin \$2781 each x 3 = \$8343 + installation



3. Seating

- a. Timber bench seats (various combinations of seat back)
\$1835 each x 5 = 9175 + installation



- b. Concrete built in seating “walls” with smooth finish
= 30m @ \$360/m = \$10800



4. Trees and Tree Pits
a. 35 @ \$300 each = \$10500

TREE PITS IN LIME CHIP PAVING

Includes:

- drainage
- irrigation (drippers)
- imported topsoil + fertilizer to back fill 1000(deep) x 1500 x 1500
- 75mm fines-free limestone chip mulch (1500x1500 area)
- stakes and ties

TREE PITS IN ASPHALT/ CONCRETE PAVING

Includes:

- drainage
- irrigation (drippers)
- imported topsoil + fertilizer to back fill 1000(deep) x 1500 x 1500
- 75mm depth twig mulch
- strata cells below paving zone
- stakes and ties
 - tree grates for 4# trees in paving

TREE PITS IN GRASS

Including:

- drainage
- irrigation (drippers)
- imported topsoil + fertilizer to back fill 1000(deep) x 1500 x 1500
- aluminium stable edge around tree base (1000mmØ)
- -75mm twig mulch
- stakes and ties

Appendix 2 – Martinborough Square Reserve Development Plan

MARTINBOROUGH SQUARE DEVELOPMENT PLAN



INTRODUCTION

Martinborough township was established between 1881-1885 as a private land development by John Martin. The centre of the township was designed in the shape of the Union Jack with streets radiating from the central square named after places that Martin had visited on an overseas tour. Martinborough has a distinctive character which derives in part from the number of historic buildings that have been carefully restored.

This Development Plan supports the Management Plan. It **will be reviewed every five years (concurrently with the Management Plan review)**. The Development Plan will be implemented by Council and the community as funds allow. Each year Council will prepare an annual programme of work. This will be considered as part of the Council's Draft Annual Plan.

Five areas of focus

Martinborough Square currently functions well as a public open space and does not need redesign. However, with some relatively minor changes it could be improved in terms of its landscape appeal and its use. This Development Plan proposes 5 areas that will assist in improving the amenity value and functionality of the square. These 5 project areas of focus are:

- Museum and Surrounds
- Boer War Memorial
- Promenade
- Trees
- Design Elements

For each of these areas, high quality elements that are designed to be enduring in terms of style and quality of materials will be selected to improve the amenity value of the area.

Setting the Scene

Martinborough Square is the town's pre-eminent area of open space and provides a hub for the community. In the centre of Soldiers Memorial Park is the Boer War Memorial. **Views down the four main streets (Kitchener St, Jellicoe St, Cambridge St and Oxford St) are orientated towards this memorial.**

Located around the outer edge of Soldiers Memorial Park are several heritage buildings. These buildings help to give **definition and enclosure to the square. While most sides of the square have buildings defining their edges, the eastern corner of the square is not well defined.**

The lack of seating and other elements to draw people into the centre of the square mean that the square is not used to its full potential.

The dense canopy of the trees in Soldiers Memorial Park limits the amount of light and reduces the visual and physical accessibility of the square.

Much of the furniture and amenity facilities such as the toilet block have become rundown and appear out of character with the rest of the square.



AREAS OF FOCUS

1. Museum and Surrounds

It is proposed to relocate the courthouse from Cork St to a site between the museum and playground, and erect a new toilet block between the courthouse and museum.

2. Boer War Memorial

The planting around the Boer War Memorial in Soldiers Memorial Park is out of scale with the memorial and the trees surrounding it. A more appropriately scaled planter box and associated seating will help to encourage greater utilisation of the space.

3. Promenade

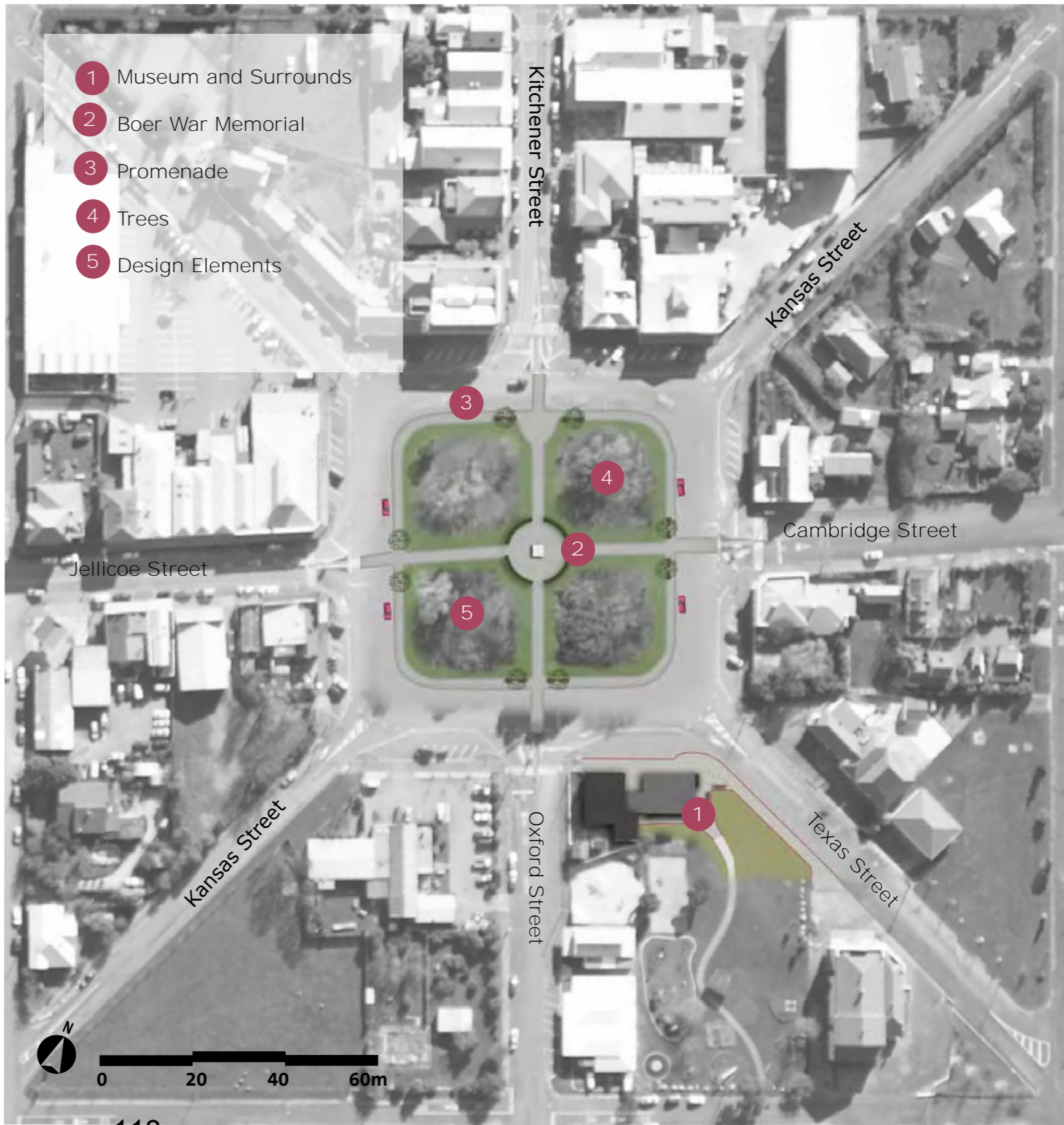
It is proposed that the pedestrian promenade around the edge of the central square be upgraded with asphalt and brick, consistent with the other footpaths in town.

4. Trees

Many of the trees in Soldiers Memorial Park are in poor health and in need of maintenance. It is proposed that the trees will be regularly maintained and where necessary, removed to encourage growth in the remaining healthy trees in accordance with the specifications detailed in this report.

5. Design Elements

In addition to these five areas, several other design elements will be incorporated into the square - seating, plaques, lighting, and picnic tables.

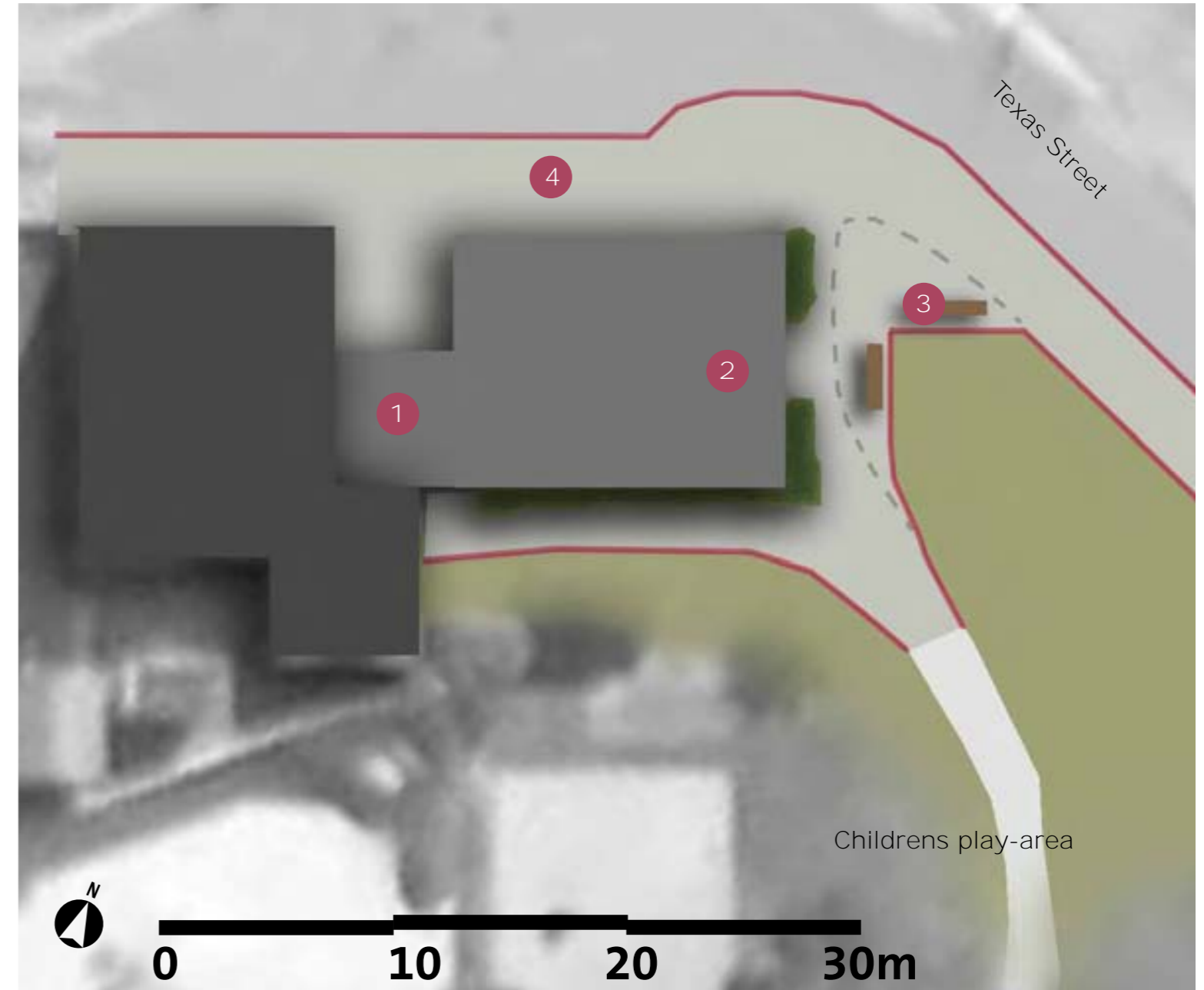


MUSEUM AND SURROUNDS

Linking Soldiers Memorial Park to the Museum



View from the west looking towards the Museum and the relocated courthouse.



- 1 Toilets replaced and located adjacent to, and can be accessed from, play area and Soldiers Memorial Park.
- 2 Courthouse relocated to create a strong edge on the south-western corner of the Square.
- 3 Entry to children's play area is marked with seating and an interpretive plaque provides information about adjacent courthouse and museum.
- 4 Asphalt pavement with red brick edging treatment.

BOER WAR MEMORIAL

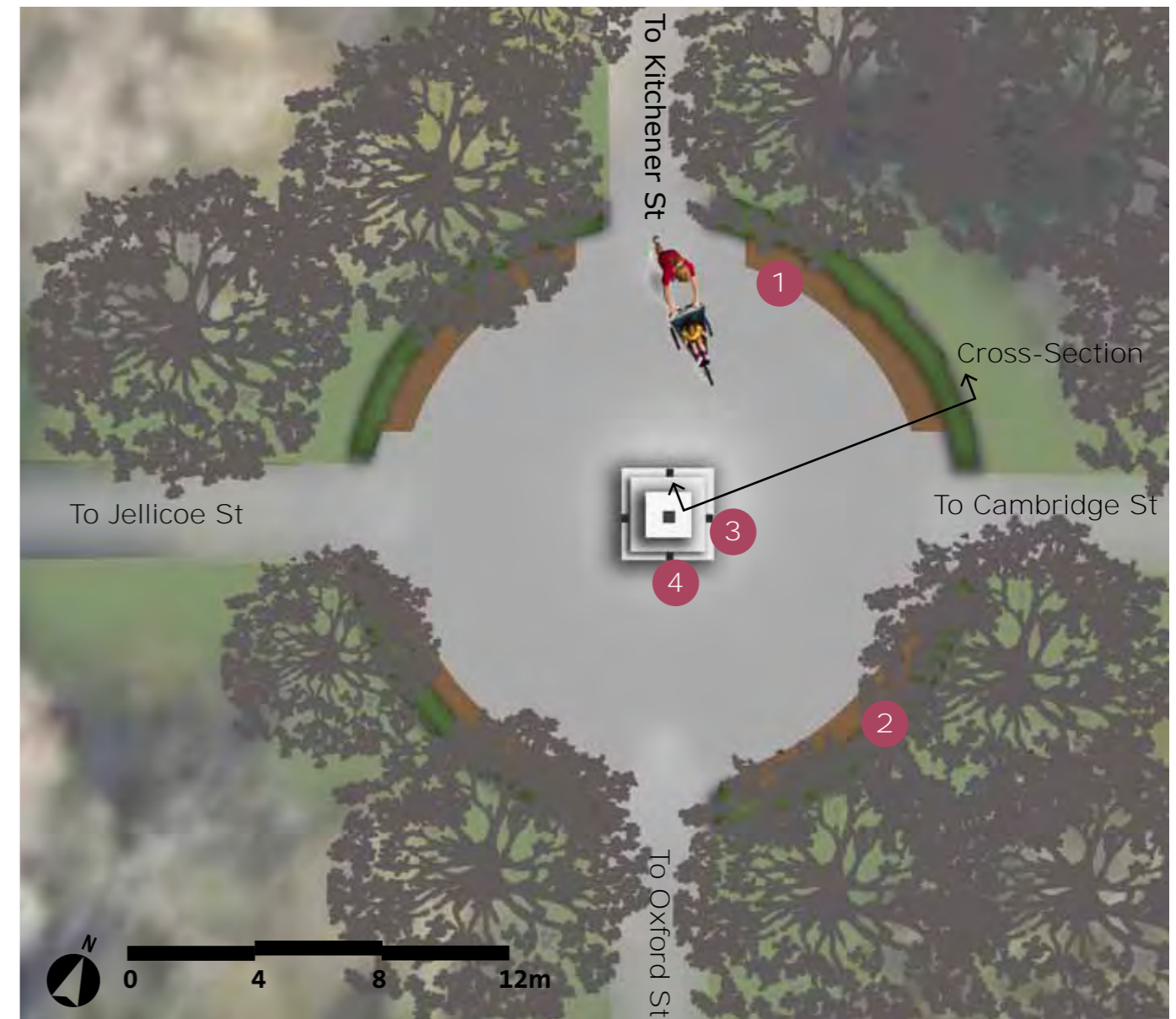
Enhancing the Boer War Memorial day and night



View from World War I gates looking towards Boer War Memorial.



Cross-Section through Boer War Memorial and surrounding seating and flower beds.



- 1 Seating provided adjacent to the Boer War Memorial.
- 2 New taller concrete planter will create a stronger edge whilst still allowing views and ensuring safety. Roses will be replaced with perennial shrubs. The three Peace roses will be moved to their own dedicated garden.
- 3 Plinth to Memorial to be replastered and the light to be replaced with the original or a suitable replica.
- 4 Inground uplights to be create focus at night, where colour filters will be used only on special occasions.

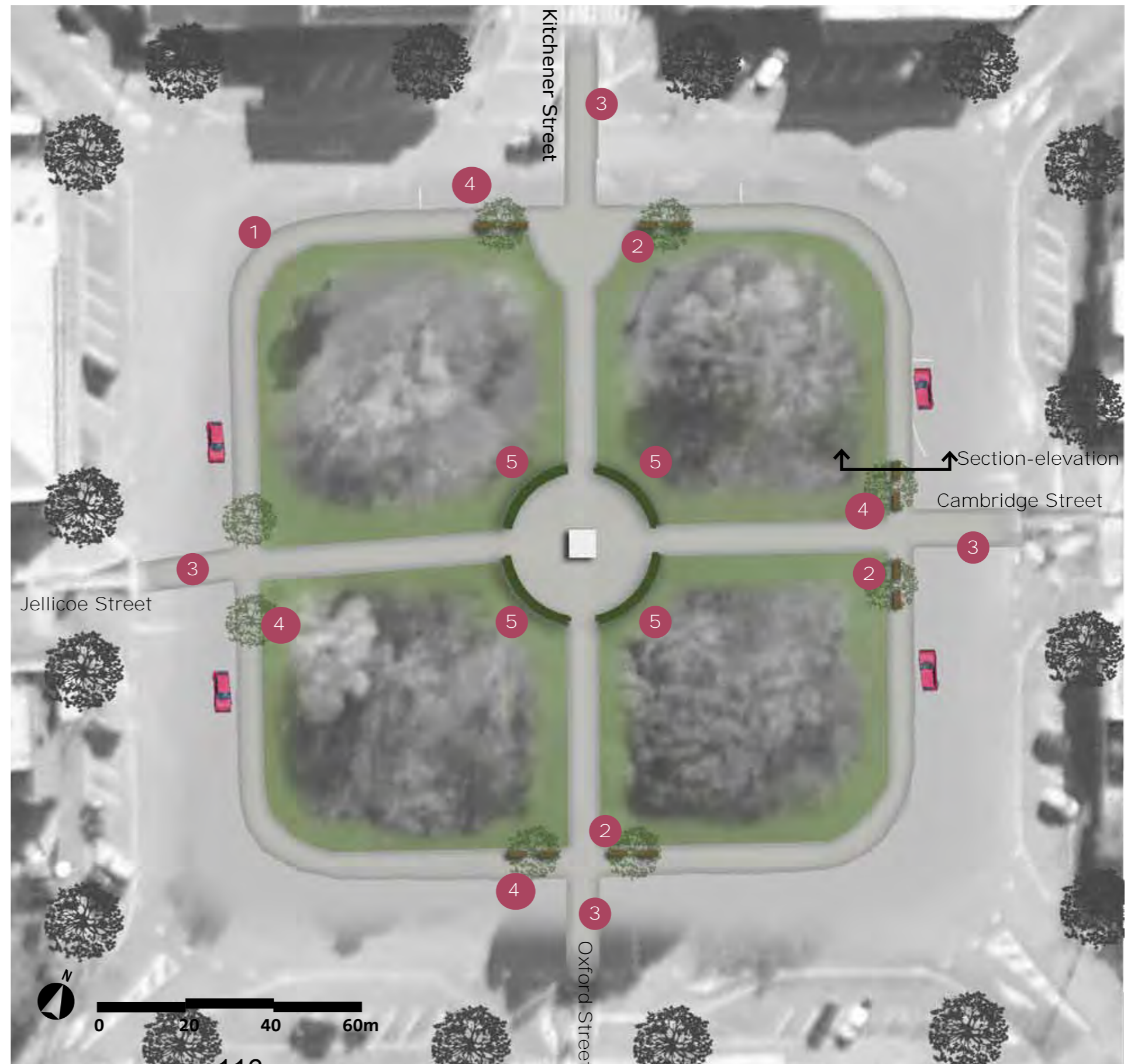
PROMENADE

Improving pedestrian use and enjoyment of the Square



Section elevation through promenade showing seating.

- 1 Footpath to be upgraded with asphalt and brick consistent with other footpaths in town.
- 2 Seating adjacent to main pedestrian entry points and set back from promenade.
- 3 Pedestrian crossing paved using same treatment as promenade to visually draw people into the square. Annuals will be planted at each pedestrian crossing.
- 4 Small specimen trees located at either side of the entrances to the square act to emphasise the main axis through the Square.
- 5 One native tree will be planted in each quadrant of Soldiers Memorial Park, with a plaque for each to commemorate the four original Martinborough settlers.



DESIGN ELEMENTS - SEATING



Wide seating similar to above in addition to picnic tables can be used in a variety of ways.



Seating around Boer War Memorial

The seating around the Boer War Memorial cantilevered off the planter.



Picnic Tables

Example of picnic tables within the Square, to be attached to concrete pads.

INTERPRETATION, TREE GUARDS AND LIGHTING



Lighting

The Boer War Memorial and the World War II Memorial Gates uplit with in-ground lighting such as ETC 130 In-ground Uplights produced by *we-ef lighting*.



Tree Guard

Tree guards will be used to protect new street trees.



Interpretation

Interpretation plaques around the square providing information about the history of Martinborough and the historic buildings.

Appendix 3 – Martinborough Community Board Budget

MCB Budget July 2017 to June 2018

Updated 16 January 2018

INCOME

Carried Forward	7,575.09
Annual Plan	26,868.00
TOTAL INCOME	34,443.09

EXPENDITURE

Members Salaries	15,914.00
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General Expenses

Community Board Levy	166.67
Miscellaneous	200.00
Total General Expenses	366.67

Strategic Objectives

A Vibrant Martinborough Town Centre

Waihinga Centre	
Contingency for community engagement	500.00
Christmas	
Christmas Parade funding including fees	890.00 Increased from \$650
Martinborough Banners	
Provision for banner hanging	600.00 Pretty sure this has come in well below \$600
Youth - Basketball hoop repairs	tbc Costs unknown

An Engaged, Involved Community

Fireworks	542.00 \$500 plus \$42 SWDC fees
Matherapa	200.00
WW1 Commemorations	1,000.00
Poppy Road signs Project	0.00 Costs unknown
Community Engagement	500.00 Each survey will cost in the region of \$150
TOTAL STRATEGIC OBJECTIVES	4,232.00

Financial Assistance

May 2017 grant cfwd Citizens Advice	350.00
May 2017 grant cfwd Netball Club	950.00
Sept 2017 Boomerang Bags	500.00
Sept 2017 Friends of Martinborough Library	500.00
Nov 2017 Community Garden	1,000.00
May Grants Pool	5,000.00
Total Financial Assistance	8,300.00

TOTAL EXPENDITURE	28,812.67
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BUDGETTED SURPLUS/(DEFICIT)	5,630.42
------------------------------------	-----------------

Town Beautification

Martinborough Beautification Budget cfwd	40,980.00
Martinborough Beautification Budget 2017/18	10,710.00
Budget	51,690.00

Less Commitments:

Waihinga Centre Stage 2	30,000.00
Martinborough Mural Walk	3,000.00
Bike Stands	3,450.50
Martinborough Square Power Box	500.00
Balance	14,739.50

Appendix 4 – Allison Hudson Artwork



MEMBER REPORT
 For Featherston, Greytown & Martinborough
 Community Board Meetings
 29 January 2018

Member Name	Robyn Ramsden Featherston Community Board
Group Name	Wairarapa Library Service
Group Members	Councillor Pam Colenso - SWDC Robyn Ramsden - SWDC Featherston Community Board Helen McNaught - SWDC Amenities Manager Councillor Ruth Carter - CDC Councillor Tracey O'Callaghan - CDC Anne Hughes - Carterton District Library Manager
Meeting Date	12 December 2017
Key issues from meeting	<ol style="list-style-type: none"> 1. South Wairarapa head librarians now meeting regularly with the Carterton District Library Manager. 2. There are still questions of concern around the unattended child policy. 3. Some processes around adding books to the database need addressing.
Specific item/s for Community Board consideration	None.
General	We wrapped up a successful year with lunch at a local Greytown Cafe. The group is feeling positive about moving forward into 2018.

20 December 2017

Lisa Cornelissen
Martinborough Community Board Chair
10 Dublin Street West
Martinborough 5711

Dear Lisa

NAMING OF DUBLIN STREET AND NEW YORK STREETS WEST

Council considered Martinborough Community Board recommendations (MCB 2017/95) on the 13 December 2017 as part of Council officers report C2 'Community Board Request to Change Street Names: New York and Dublin Streets West'.

As part of giving community boards more delegated powers and responsibility, Council have resolved the following:

COUNCIL RESOLVED (DC2017/169):

1. To receive the Community Board Request to Change Street Names: New York and Dublin Streets West.
2. To refer the matter back to the Martinborough Community Board and request that the Board come up with a consultation proposal which includes a question on whether residents support a change as well as street names for consideration for both New York Street West and Dublin Street West.
3. Note that Council officers are to work with Martinborough Community Board to develop a consultation proposal.

(Moved Cr Harwood/Seconded Cr Jephson)

Carried

Murray Buchanan, Group Manager Planning and Environment will assist the Community Board in preparing a consultation proposal subject to his availability. Once Mr Buchanan is back from leave in late January you can liaise directly with him to determine next steps and timeframes (murray.buchanan@swdc.govt.nz or 306-9611 xtn 843).

Yours sincerely



Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz

Cc: Murray Buchanan

24 November 2017

The Chair

Martinborough Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Board Members

Please find enclosed a copy of the latest *Voice* newsletter from the team at Victim Support.

This quarter's edition discusses a topic which is a very sad reality, and particularly over the summer holidays. Road accidents.

None of us want to see anyone hurt or killed on the roads this summer, not one. But the unavoidable reality is that sometimes things go wrong. In fact, it's believed that 2017 is on track to finish with the worst road toll since at least 2010.

When the worst does happen, the media will update us on the road toll. But at Victim Support we know that behind every one of those statistics is a family and community devastated. A serious vehicle accident can cause grief, suffering, and turmoil for many. Lives turned upside down for parents, children, brothers, sisters, grandparents, friends, colleagues and witnesses alike.

On top of the shock and grief, there are practical and legal challenges that most of us would never think of until it happens to us. There might be insurers, emergency services, and investigators to deal with and funerals to organise. There may be a lengthy justice process to go through, with victims reliving the horrible incident in front of Police or a judge as part of the long process of piecing together what actually happened. And there may be families temporarily split to be with a loved one in hospital, possibly far away, long rehabilitation, and financial pressures.

While no one can ever undo the loss or trauma of a serious vehicle accident, Victim Support can be there for those affected in their time of need. And they might need someone to be there for months or more, as we help them through what might well be the toughest time of their life.

"These can be very challenging situations, but being there from the start really showed someone cared.... I can't fix what's happened to people, but I can help them through."

Stephen – volunteer Support Worker.

As a friend of Victim Support, we hope you'll take a few moments to read about the work we do in this issue of our quarterly newsletter *Voice*. You can read about some of the experiences of Pahia based volunteer Support Worker, Stephen, and how we've helped a mother to get by, day by day, after losing her son in a road accident.

In the last year, Victim Support has been there for 2,241 people following a fatal vehicle collision and 1,136 people after a vehicle collision. And we'll continue to be there.

If you would like additional copies of *Voice* for display or have any queries or feedback, please contact us at info@victimsupport.org.nz or on 04 474 9460.

Thank you for your ongoing support. Our work really does make a difference in people's lives.



Kevin Tso
Chief Executive



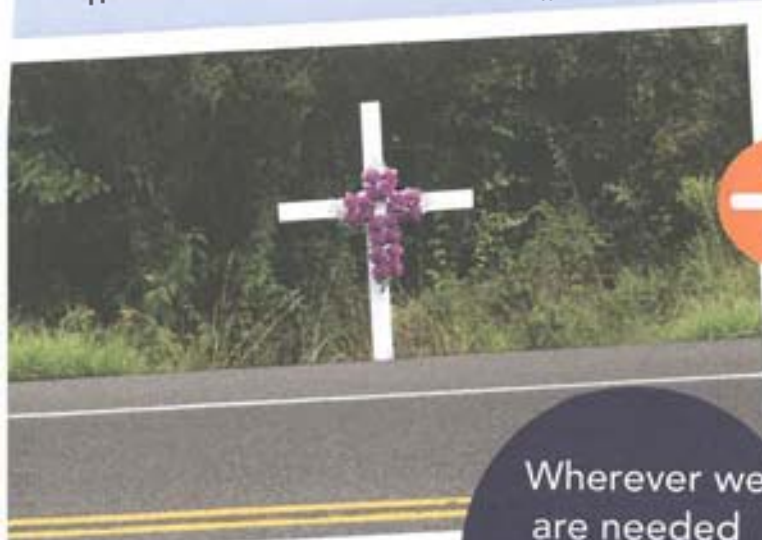
Thank you for your continued support.

30
YEARS
supporting victims


Victim Support
Manaaki Tangata

Summer 2017

VOICE



Beyond the ROAD TOLL

Wherever we
are needed
**we'll be
there**

This summer families will be loading 'everything but the kitchen sink' into their cars, and hitting the road for their summer holiday. Tourists will be in their campervans and enjoying this great country of ours. And plenty of us will be going about our normal everyday business, getting from A to B.

We'll all have the same thing in common. Getting up in the morning to go where we have to, or want to go. No-one has an expectation that things will go wrong.

But tragically, for a small portion of us out there this summer, tragedy will strike on our roads. When it does, Victim Support will be there straight away to support the family and others affected.

Throughout summer, the media will focus on the road toll, reporting the incidents and talking numbers. What it may not show, is what Victim Support sees. The devastation befalling a family following incidents on our roads.

No-one wants any deaths and injuries on our roads and nobody's family deserves to suffer from it, but when an accident does happen, many can feel its impacts. Friends, families, loved ones, witnesses, and even those first on the scene.

We supported...

1,136

after a
vehicle collision



2,241

after a fatal
vehicle collision

We all deal with trauma or the stress of an incident differently. Some need someone to talk to. Others need practical help to deal with Police and emergency services, ACC, insurance, or organising emergency accommodation, supplies, or a funeral.

Victim Support is often contacted immediately after a road accident, and requested to support the victims – be it those involved, family, friends, or witnesses. We might have to go to the hospital, the morgue, the family home, a relative's home, or even the scene. We might have to travel at night, or miles from home if the accident is in a more remote area. Wherever we are needed, we'll be there.

But while the media has moved on, lives are in turmoil. Families can be devastated, left without income, or travelling back and forth to a parent or child in hospital miles from home. There may be months or even years of rehabilitation for the injured.

So, behind every statistic are many lives that will never be the same. We are here to support people through this. We can't take the grief away, but we can help people to cope and get through it.

We're here to help wherever we're needed, from the point of crisis, through grief, navigation of the justice system and beyond.

GOOD LUCK ISAAC

In December, 24 year-old Isaac Giesen from Christchurch, will row solo across the Atlantic to raise funds for charity, including Victim Support.



The row is considered one of the world's most intense physical challenges, and he'll face up to 90 days alone at sea. His motivation for the event is to raise \$1m for depression and suicide awareness in New Zealand, after losing an aunt and two close friends to suicide.

Our best wishes Isaac, go hard and stay safe.

You can donate to support Isaac's campaign at www.thebluerower.com

05 166 66 17

**INTERNATIONAL
VOLUNTEER DAY**

Every day we're immensely grateful for the amazing contribution of our volunteers. Volunteers make a world of difference.

**international
VOLUNTEER
day // 5 december 2017**



From Kevin's desk

Here we are already, in the tail end of the year.

You may find it repetitive to hear we're busy – but we are, constantly. Busy because demand for our services is increasing, and busy because, as a charity dependent on external funding and our own fundraising, never enough resources, human and financial.

So firstly, I'd like to give enormous thanks and praise to our tremendous volunteers out providing front line services. Some travel very far or at night, or both, to support people in their homes, at the

scene, the hospital, or wherever we are needed. You are the heart of our service, and those in need are fortunate to have you there for them.

Secondly, all our staff should take a bow. All staff involved in our service delivery do a tremendous job, all with the objective of ensuring our support to victims fully meets their needs. And in the background, our National Office teams ensure we have as much capability as possible, fundraise, and ensure we meet all financial, regulatory, and funding obligations. Our teams regularly go over and beyond to 'make it all happen', and for that, I'm very thankful and grateful.

With the holiday season upcoming, we know that we will continue to be busy. Sadly, there will be accidents on our roads, there will be holiday tragedies, family violence, sexual violence, assaults, burglaries, sudden deaths, and more.

While we all absolutely wish this was not the case, years of statistics will indicate otherwise.

As always, we won't close. Our Contact Service will be open around the clock every single day, to take the calls and allocate a Support Worker to each incident. Support Workers will be on roster, ready, willing and able to commence support. Staff will be here making sure everything is working well.

Together, we're Victim Support and we're here for victims when they need us, from crisis, through recovery and justice, no matter when, no matter where. It's important work and it makes a difference in people's lives at possibly the worst time of their life.

My best wishes for the holiday season, and please take care out there.

Ngā mihi
Kevin Tso, Chief Executive

VOLUNTEER PROFILE – NORTHLAND'S STEPHEN WARD



Northland's volunteer Support Worker Stephen Ward had a long career in apparel and IT management before he and his wife left Auckland to settle in Paihia.

While being a dear friend and supporting an elderly couple, he met long-time Northland Victim Support Chair and national Board member, Pat Davis. Pat introduced Stephen to Victim Support and the rest, is history.

Keen to support people and gain as much experience as possible, Stephen's been regularly rostered on.

He's supported victims from all sorts of incidents and feels our one on one support shows that someone cares. "I'm meeting some beautiful people that I'd probably never meet, but it's in the worst

situations. The incident is the incident, but the person in front of me never deserved or expected it. So, I'm here to help and do what I can to support their needs," he said.

"I'd really enjoyed my career's people focus and loved training and empowering people. Troubleshooting and managing challenging situations is second nature to me, so I think my background has actually provided a really useful foundation for my support work, and I'd have to say, it almost feels like it's been the training to lead me here," said Stephen.

"Friends say they couldn't do this work. Well, it isn't for everyone. You have to have a passion for people to keep giving back, and the ability to detach, to have empathy but to focus on what the person in front of you needs. I sit, think, really feel for them, but focus on what I need to do, it's a structured approach."

"I've been to a family home after a suicide, with the person so utterly traumatised she couldn't remember her name or phone number. I've sat for five hours with an elderly woman while she waited for her son to fly in. She'd just lost her husband and had no friends or family nearby and she needed someone to be there," he said.

Some incidents, like road accidents can affect so many people and have logistical

complexities. In such a case, Stephen accompanied Police to the family home when they received the devastating news, to be there for the victims. "These can be very challenging situations, but being there from the start really showed someone cared."

Asked what impact being a Support Worker has on him, Stephen believes his work has changed him. He has more empathy for others, and listens, really listens, so much more. "As a bloke, we like to fix things but in this role I can't fix what's happened to people, but I can help them through. And people I'd never normally meet take you in and accept you, it's quite humbling really. It's so rewarding to be giving something back to people."

"Stephen's commitment, professional and structured approach make him a terrific volunteer Support Worker. He's so instinctive, relating to people very easily, we're lucky to have him join our team," said local Victim Support Service Coordinator, Maggie Maihi.

When he's not out on support work, Stephen keeps himself busy with a bit of power lifting and light running, but loves to get into the garage to make things. He's currently making wooden trucks and trains to give to foster children, further supporting those in Northland that need a hand.

DAY BY DAY

People often say to Adalene they are surprised that she is so strong. But to Adalene, it's just how she's going, how she's feeling. She's just coping day by day, and that's enough for now.

Adalene tragically lost her oldest child, her son, in a vehicle accident earlier this year.

The accident happened in the next town, and a family member came to her home to tell her there had been an accident. They both rushed to the site, which was a busy blocked-off scene with emergency services everywhere, and Adalene's son had already been flown to hospital. He was one of several in the vehicle and tragically, another family lost their son that day too.

Victim Support contacted Adalene to provide support, and continues to do so. "My son is my eldest and I have other children at home. The Support Worker made home visits and took the time to meet us all, understand us and find out if there was anything that they needed and how we can help them as well, because they have a different way of dealing



with their emotions," said Adalene. "The support's been very good, and really practical," she said.

"It's been good to have the one-on-one support. I know I can ring any time and talk to my Support Worker. I've rung any time of the day, and sometimes after hours. She's arranged counselling with a Grief Counsellor for me too, I've needed that from the beginning," she said.

Adalene finds the fact the support is independent, really useful. "For me, I'm glad to have the support. I'll do whatever it takes to talk and get through. I found I could open up about a lot of things, and talk through my feelings and emotions, things maybe I wouldn't say to my family."

A road accident changes people's lives in an instant. It can turn a regular journey or the start of a holiday, into a living nightmare, leaving a large hole in people's lives and hearts which can take a long time to get through, and may never repair.

As Adalene says, "People might say to just get over it. I might be able to move forward one day, but for now, I just cope day by day."

Congratulations Jim!



Blenheim's Jim Thomas was given a Civic Honour by Mayor John Leggett at the Marlborough District Council recently.

Jim has been very active in his community for decades in addition to his sixteen plus

years as a Victim Support volunteer. During this time he's carried out leadership roles in the Marlborough LGC, been a Service Co-ordinator and is a volunteer Support Worker and mentor for others. "I've known Jim a very long time, and am so pleased his commitment to Victim Support, and indeed his other community work, has been recognised in this way, he's such a great asset to the region," said Canterbury/Tasman Area Manager, April Marshall.

Congratulations Jim, on your very well deserved Civic Honour.

THEY RAN FOR US!

Twenty-nine people laced up their running shoes, donned their Team Victim Support tops, and took on the ASB Auckland Marathon in late October, raising nearly \$25,000!

Two ran the marathon, while the rest ran or walked the half, with several first-timers! The day was perfect, and fun was had by all.

Our Northern Fundraiser Robyn Scurrah organised the team and ran the half marathon, joined by GM Fundraising & Communications, Cam Cotter. Our participation wouldn't have been possible without our generous sponsors, thank you everyone.

Next up, we'll have a team of runners in Wellington's CIGNA Round the Bays this February – proudly supported by our team sponsor Find Recruitment. There's walks and runs for all, from the 6.5km fun run and walk right up to the half marathon. If you'd like to join Team Victim Support as a walker or runner for this popular Wellington waterfront event, we'd love to have you on the team! Email events@victimsupport.org.nz to find out more.





THANK YOU Toll Global!

Earlier this year we signed a partnership agreement with Toll Global Forwarding.

Already familiar with Victim Support due to a former employee being a volunteer Support Worker, Toll Global's General Manager Mark Garney had no qualms about embracing the partnership.

"I'm really impressed with the work Victim Support does in our communities – and that so much is done by volunteers. It gives us a great appreciation of what people do in their spare time," said Mark.

Victim Support's become the flag banner for Toll Global's charity activities – with them holding special Gold Coin events throughout the year, such as Rugby Jersey Day.

"We really like that our sponsorship isn't a one-way street, but a partnership. The Victim Support team comes in and talks to our people, leaving information and providing forums for our teams. Our people like being involved, and Victim Support as a charity partner really resonates with them. Victim Support helps people who need a hand for various reasons, and our involvement with them is really positive for our people," said Mark.

"Toll Global's embraced the partnership and integrated it into their activities and corporate behaviour, which is absolutely fantastic," said Victim Support GM Funding Development & Communications, Cam Cotter. "Mark and the team have embraced this, they've included us in lunchtime talks, and talk about what we do and why they're involved with us. This kind of partnership is really meaningful and adds value to both our organisations," said Cam.

Unanticipated benefits include staff having an increased sense of safety and bonding, and feeling empowered to talk about their lives and experiences in a work setting.



Toll Global Forwarding is part of an international group and the New Zealand operation employs approximately 130 people in six offices throughout New Zealand.

2017 Victim Support Lottery

Thank you to everyone who supported us in our 2017 Victim Support Lottery.

Lottery sales have gone extremely well and it's shaped up to be our best lottery ever! Our teams and supporters from all around the country have been out and about in their communities, waving the flag for Victim Support, and selling tickets.

The lucky lottery winner will drive away in a new Honda HR V S, thanks to the wonderful support from Honda New Zealand. Look out for more prize details in the next edition!



Thank You!

In brief

- **OUR WELLINGTON TEAM WAS A REGIONAL FINALIST IN THE WELLINGTON AIRPORT REGIONAL COMMUNITY AWARDS, HAVING WON THE WELLINGTON CITY, HEALTH AND WELLBEING CATEGORY EARLIER.**

Fabulous recognition by the community for all your work, well done Liz and the team!



Have a story to share? We'd love to hear from you. Please contact us at NATIONALOFFICE@VICTIMSUPPORT.ORG.NZ

(tax form)

Yes! Here is my donation to help victims of crime and trauma

Mr Mrs Miss Ms Other

Name

Postal address

Postcode

Phone

Email

The Privacy Act of 1993 requires us to advise you that we keep personal information of supporters in order to help us with fundraising. If you do not wish us to keep your information, please let us know.

Donate via internet banking to: **BNZ 0205000493163 00**

Please ensure that you use your details as note above along with the code NZ1117, so that we may acknowledge your gift.

Value of donation: \$25 \$50 \$100 Other \$ _____

Gifts over \$50 are tax deductible.

Cheque (Must be payable to Victim Support)

Credit card (Please debit this amount to my credit card)

Mastercard

Visa

Amex

Name of cardholder

Card Number

Expiry date

Signature

I wish to donate by **automatic payment** (Please send me details)

I wish to make a **bequest** to Victim Support (Please send me details)

I have left a **bequest** to Victim Support in my Will

129 Please return this form to: Victim Support, Freepost 100919, PO Box 30-7, Wellington 6140

22 December 2017



The Martinborough Community Board
South Wairarapa District Council
MARTINBOROUGH

Kia ora koutou katoa

I do not accept your letter of 13/12/17.

Only three descendants of the Tipuna in the book live in the Martinborough and surrounding Districts. I have my own copy of the book. My neighbour Joanne TeKani and Putu Mete-Smith, both born and bred Martinborough do not have a copy of the book.

Most of the descendants live throughout Aotearoa and the Gold Coast and Sydney of Australia. If all the libraries in all these areas have a copy of the said book, I will accept your decision.

The members of the Board have limited Historical INFORMATION. The Martinborough Book will Update this Information.

Yours Sincerely

Rebecca Huana Harper

Kaumātua Kuia Hau Arikī Marae

Martinborough Community Board

Chair: Lisa Cornelissen
10 Dublin Street West
Martinborough 5711
028 2553 4857



28 November 2017

Maree Patten
Kuranui College
East Street
Greytown 5712

Dear Maree,

SUPPORT FOR THE ONE-STOP-SHOP PROJECT

The Martinborough Community Board wishes to thank you for taking the time to present your social services one-stop-shop project to the Board on the 27 November 2017.

We were excited to hear that the Board of Trustees has approved funds to secure the services of two 24-7 youth workers for the 2018 year and would like to acknowledge the commitment of Kuranui College to the wellbeing of students which will support their ability to learn and succeed.

The Board also wishes to congratulate Kuranui College on their vision and commitment to support youth and their families in the South Wairarapa community, particularly as many of these families face difficulties accessing services in Masterton.

We firmly believe that the proposed one-stop-shop community project will be of huge benefit to our youth, their families and the wider community and the Board fully supports Kuranui College's one-stop-shop community project and any funding applications the College may make.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Lisa Cornelissen'.

Lisa Cornelissen
Martinborough Community Board Chair
martinboroughlisa@cornelissen.co.nz

Martinborough Community Board

Chair: Lisa Cornelissen
10 Dublin Street West
Martinborough 5711
028 2553 4857



7 December 2017

Di Marment
Martinborough Lionesses
C/O Di Marment
Martinborough 5711
dmarmant@xtra.co.nz

Dear Di,

BIKE RACKS FOR MARTINBOROUGH

The Martinborough Community Board would like to extend their appreciation to you and the Martinborough Lionesses for championing the project to get cycle racks installed in Martinborough.

Cycling is very much a way of life in Martinborough for locals and visitors and having bike racks in convenient locations around town will help keep the town looking tidy and provide cyclists a safe place to lockup their bikes before shopping and visiting our local cafes. Your generous donation of over \$5,000 is more than half of the total cost of the project and the Community Board were more than happy to meet the shortfall of \$3,450 to ensure we have adequate cycle rack coverage around the town centre.

Council officers will be placing a purchase order for the cycle racks as per the attached proposal and we look forward to their installation in early 2018.

We commend the Lionesses for this wonderful project and are fortunate that our small community has volunteers such as yourselves working to beautify our town and support the community and support your idea to place a recognition plaque on or around the cycle racks.

We look forward to working with the Lionesses again.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Lisa Cornelissen', is written over a light blue horizontal line.

Lisa Cornelissen
Martinborough Community Board Chair
martinboroughlisa@cornelissen.co.nz

Martinborough Community Board

Chair: Lisa Cornelissen
10 Dublin Street West
Martinborough 5711
028 7553 4857



13 December 2017

Rebecca Harper
Flat 7, 31 Pah Road
Papawai
RD1
Greytown 5794

Dear Rebecca

APPLICATION FOR FINANCIAL ASSISTANCE

Thank you for your application for financial assistance which was considered by the Martinborough Community Board at their meeting on the 27 November 2017.

In this instance the Martinborough Community Board have declined to provide assistance to you as the application is not a good strategic fit for the Martinborough Community Board vision and priority areas. In particular the Board felt that that purchase of books to be distributed to private individuals was not of wide community benefit. The Board also noted the availability of the book in question at public libraries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Suzanne Clark'.

Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz